

**Guidelines for submission of Declaration Form
(As per Section 28(2) of the SIE Act, 2001, as amended)**

1. Any owner of a plot of land:
 - (i) which has not been under cultivation at any point in time during the past ten years and;
 - (ii) is not within irrigation area

who intends to put that land to non agricultural use may make a declaration to that effect to the Ministry of Agro-Industry and Food Security.

2. The declaration should be made by the owner/owners himself/themselves.
3. The following documents should accompany the Declaration Form:
 - (a) copy of title deed
 - (b) certified and precise site and location plan drawn up by a Sworn Land Surveyor (10 photocopies) clearly indicating identifiable landmarks
 - (c) photocopy of National Identity Card of owner or co-owners
 - (d) photocopy of Affidavit of succession, if applicable, or any other documents as may be required by the Ministry.

In case the request is made by a company or an association, a photocopy of the Memorandum and Articles of Association should also be submitted.

4. The ten years will be computed as from the date of the request when all the information, particulars and documents are submitted.
5. On the basis of the declaration made, the Ministry will confirm, within 2 weeks of receipt of all required documents/information/particulars, the status of the land.