

DEPARTMENT OF CIVIL AVIATION
 SSR International Airport
 Plaine Magnien
 Airport Pass Unit

APPLICATION FOR RESTRICTED AREA PASS

PARTICULARS OF APPLICANT

1.Surname:	2.Other names:	3.Signature:
4.Date of Birth:	5.Passport or National ID Number:	
6.Nationality:	7.Full job description:	
8.Address in Mauritius:		
9.Name of Employer:		
10.Business address in Mauritius:		
11.Areas to which access is required supported by full justification for need to access Restricted Areas		
Aircraft Security Area		
Baggage Sorting Security Area		
VIP Security Area		
Passenger Security Area		
12.Date as from which access required:	13.Date up to which access required:	

14.DECLARATION FROM TWO REFEREES (applicable to applicants from non-government organisations)

We the undersigned confirm that the applicant is known to us and is of good character

Name:	Name:
Status:	Status:
Signature:	Signature:
Date:	Date:

15.EMPLOYER'S AUTHORITY

We hereby apply for Restricted Area Pass in favour of the above-named and we also confirm that the applicant has/has not * (delete as appropriate) held a Restricted Area Pass within the past ten years.

Name:

Status:

Signature:

Date:

Notes:

- 1 Application to be submitted seven days in advance and non government applicants for Restricted Area Pass will submit a certificate from the Director of Public Prosecution confirming that the applicant has not been convicted of any crime or misdemeanour in Mauritius
- 2 Originals of documents in support of the application to be produced when calling at the Airport Pass Unit to complete necessary formalities.

FOR USE BY AIRPORT PASS UNIT

BRIEFING FOR RECIPIENTS OF PERMANENT PASSES TO RESTRICTED AREAS

1 The purpose of security passes are:

- (a) to allow access to Restricted Areas to authorised persons on duty when undertaking official business; and
- (b) to enable unauthorised persons to be identified within a Restricted Area.

2. The responsibilities of pass holders are:

- (a) to safeguard the pass;
- (b) to account for its use and to prevent tampering;
- (c) to report its loss immediately to the issuing authority; and
- (d) to contribute to airport security.

3. The validity of passes and the access they afford are based upon the following considerations:

- (a) passes are valid only in respect: of the person to whom they are issued - they are not transferable; and
- (b) passes afford access to the holder, on official duty, to a specified Restricted Area, [explain the details of passes, their validity, and the access they afford at the airport concerned].

4. Regulations for the use of passes require that they are:

- (a) presented to access control staff for inspection when the holder enters a Restricted Area;
- (b) displayed on the person of the holder at chest height on outer garment while being in a Restricted Area;
- (c) shown on demand to security staff, police officers, Customs officers and Immigration officers (Control Authorities
- (d) presented to security staff for inspection at the exit from the Restricted Area;
- (e) surrendered to representatives of the issuing authority when their validity has expired or sponsorship for access is
- (f) the property of the issuing authority.

5. Penalties for the misuse of a security pass may include:

- (a) withdrawal of the pass by the issuing authority; and
- (b) prosecution

6. The aim of aviation security is to protect passengers, flight crew, staff and members of the public from unlawful acts of interference

7. The Director of Civil Aviation is responsible for co-ordinating the organisation of airport security.

8. Holders of airport security passes are responsible for contributing to airport security by:

- (a) complying with the regulations regarding access control, and maintaining security in their area of work; and
- (b) reporting to security staff or control authorities:
 - (i) breaches of access control procedures;
 - (ii) the presence of firearms or other weapons;
 - (iii) unaccompanied baggage in public places; and
 - (iv) any situation or incident which could represent a security risk or which arouse suspicion.

9. Pass holders should be aware that it is unlawful for any person to have in their possession at any airport, any firearm or article having the appearance of being a firearm, and any explosives without lawful authority or reasonable excuse.

10. The pass does not confer right of entry and any immunity from any check/search carried out under legal authority by Customs and Police officials within the Restricted Area on the person and belongings of the pass holder.

11. Declaration of pass holder

The above briefings have been read, understood a copy has been retained and **Pass Number:** _____ has been collected

Name	Organisation	Occupation	Signature	Date