Ministry of Education and Human Resources

Communiqué

Request for Consultancy Services

Drafting of "Issues Paper" for the 18CCEM

The **18th Conference of Commonwealth Education Ministers (18CCEM)** will be held in Mauritius from **27 to 31 August 2012** and has as main theme: **"Education in the Commonwealth: Bridging the gap as we accelerate towards achieving the Internationally Agreed Goals."**

Issues Paper

2. As a lead up to every CCEM, the Commonwealth Secretariat develops an Issues Paper as a key background paper to focus on emerging trends, issues, policies, practices and challenges around the theme of the Conference, thereby identifying areas for further exploration by the Commonwealth Secretariat through the Conference Programme.

3. In this context, the Commonwealth Secretariat proposes to enlist the services of a Consultant from Mauritius to undertake the preparation of the "Issues Paper".

Terms of Reference

4. The **Terms of Reference (TOR)** of the Consultancy Services are available on the website *[http://ministry-education.gov.mu]* of the Ministry of Education and Human Resources.

Profile of Consultant

5. The Consultant should have:
   - at least 15 years proven experience in the field of Education;
   - wide knowledge of the Education System in Mauritius and in Commonwealth countries;
   - wide acquaintance with the latest developments in the Education sector at large and specifically in Commonwealth countries;
   - conducted research works, published papers, and reports in the Education sector; and
   - have participated in international fora on Education and/or presented papers thereto.

Timeframe

6. The Consultant should submit the First Draft of the Issues Paper to the Commonwealth Secretariat by **end April 2012**. Comments from the Commonwealth Secretariat will be fed back to the Consultant by **mid May 2012**. The Final Draft must be submitted to the Commonwealth Secretariat by **end June 2012**.

Presentation of Issues Paper at the 18CCEM

7. In addition to authoring the Issues Paper, the Consultant should be available to attend the 18CCEM, from **27 to 31 August 2012**, and present the Issues Paper at the Conference.

Fees

8. The Consultant will be paid a grant of £10,000 for the whole assignment.

Deadline

9. Expression of Interest for the above Consultancy Services should be sent to the Ministry of Education and Human Resources on the following address and by registered post with the words **"Issues Paper**" written on the top left hand corner of the envelope **by Friday 23 December 2011 at 15 00 hours at latest:**

The 18CCEM Secretariat
Room 2.42, Level 2
Ministry of Education and Human Resources
MITD House, Pont Fer
Phoenix

Ministry of Education and Human Resources
MITD House,
Pont Fer, Phoenix

14 December 2011