

REPUBLIC OF MAURITIUS

MY REF. ME 43/38/1/20

Date: 17 September 2008

Circular letter No. 27 of 2008

From: **Supervising Officer, Ministry of Education, Culture & Human Resources**

To: **Director, Zone 1 – 4
Head of Primary Schools (Government and Aided)
Officer-in-Charge, Specialised Schools, Pre-Vocational Schools, State
Secondary Schools (Vocational)**

Subject: **Diploma in Educational Management**

Following the implementation of the PRB Report 2008, the post of Head Master (formerly Head Teacher/Senior Head Teacher) is now filled by selection and candidates should possess a Diploma in Educational Management (DPEM). In this connection, this Ministry is making arrangement with the Mauritius Institute of Education to run the DPEM Course.

2. Officers eligible to follow the DPEM Course

Applications are invited from officers of the Ministry belonging to the following grades:

- (i) Deputy Head Master (formerly Deputy Head Teacher)
- (ii) Deputy Head Teacher (Oriental Languages)
- (iii) Mentor
- (iv) Health and Physical Education Instructor
- (v) Teacher/Senior Teacher and Teacher/Senior Teacher (Oriental Languages), reckoning at least 18 years' teaching experience

- (vi) Teacher/Senior Teacher and Teacher/Senior Teacher (Oriental Languages), possessing a Degree and reckoning at least 12 years' teaching experience.

3. Course Outline

The Diploma in Educational Management (DPEM) Course will be dispensed by DE mode, i.e Distance Education and on-line learning. It will consist of two levels as follows:

<u>Level</u>	<u>Proposed starting date</u>
(i) Level I – 6 modules (1 year)	January 2009
(ii) Level II – 6 modules (1 year)	October 2008

Holders of Teacher's Diploma/CEM/ACEM will follow Level II only (October 2008 – September 2009) whereas holders of ACE and TTC will have to follow both Levels I and II (January 2009 – December 2010).

4. Mode of Application

Candidates should submit their applications by registered post on the attached prescribed application form not later than **4.00 p.m on 30 September 2008** to the following address:

Supervising Officer
Ministry of Education, Culture & Human Resources
(Attn: Establishment Registry)
2nd floor
IVTB House
Phoenix

The envelope should be clearly marked on the top left hand corner "Diploma in Educational Management".

5. Heads of Schools are hereby requested to ensure that a copy of the Circular is brought immediately, on receipt thereof, to the attention of all officers concerned, including those who are on leave.

6. This Circular together with the application form are also available on the website of the Ministry of Education, Culture & Human Resources at the following address:

<http://ministry-education.gov.mu>

M. N. Labonne (Mrs)
for Supervising Officer