

# NOTICE OF VACANCIES

## (MAURITAS) THE CAPACITY BUILDING PROGRAMME-CONSULTANCY SERVICES



Republic of Mauritius

MINISTRY of INDUSTRY  
SCIENCE AND RESEARCH

... nurturing excellence & innovation

### 1. Introduction

In line with the Budget Speech 2008-2009, Government has set up a Capacity Building Programme to support the public service in Mauritius

The Department of the Mauritius Accreditation Service (MAURITAS) established under the Ministry of Industry, Science and Research is currently implementing an accreditation programme amongst the community of conformity assessment bodies i.e laboratories, certification bodies and inspection bodies. The ultimate objective of the programme is to assist in the transformation of the economy from a trade-preferences system to one of global competition whilst ensuring consumer safety.

In this context, the Ministry of Industry, Science and Research is inviting applications from qualified individuals for the positions in MAURITAS described hereunder:

### 2. Positions

- (A) Assistant Accreditation Manager
- (B) Accreditation Officer

### 3. Qualifications and Skills for the Positions of Assistant Accreditation Manager and Accreditation Officer

- A. A Cambridge Higher School Certificate with passes in Mathematics and a Science subject obtained on one certificate or passes in at least Mathematics and a Science subject obtained on one certificate at the General Certificate of Education "Advanced Level"
- B. A degree from a recognized institution in one of the following subjects:
  - Biochemistry
  - Chemistry
  - Physics
  - Engineering [Chemical/Industrial/Environmental/Civil/Electrical/Mechanical]
  - Quality Assured Applied Chemical Analysis
  - Quality Management
  - Biomedical Sciences
- C. (**Applicable only for the Position of Assistant Accreditation Managers**)  
At least three years post-qualification experience, in a responsible position preferably in an industrial environment, as follows:-
  - i) **For Laboratory Accreditation** in calibration or testing
  - ii) **For Certification Body Accreditation** in quality assurance or within a certification body
  - iii) **For Inspection body Accreditation** in inspection.

D. Good communication and interpersonal skills

E. Computer Literate

4. **Terms of Reference for both positions are available on the website of the Ministry:** <http://industry.gov.mu>

### 5. Conditions

- i) The contract duration will be for an initial period of 12 months. The duration of the assignment may be extended by a maximum of 12 months, depending on the performance of the Assistant Accreditation Managers/Accreditation Officers as well as on the requirements of the Ministry.
- ii) Assistant Accreditation Managers/Accreditation Officers will be required to work at the Department of the Mauritius Accreditation Service (MAURITAS) of the Ministry of Industry, Science and Research.
- iii) They may be required to work outside normal working hours.

### 6. Remuneration

- (i) Assistant Accreditation Managers will be remunerated at all an inclusive flat rate of **Rs 35,000** a month.
- (ii) Accreditation Officers will be remunerated at an all inclusive flat rate of **Rs 20,000** a month.

### 7. Mode of Application

Interested candidates are requested to submit their applications as per format available on the website of the Ministry of Industry, Science and Research (<http://industry.gov.mu>) by e-mail to [mind@mail.gov.mu](mailto:mind@mail.gov.mu) and/or on a hard copy to the Permanent Secretary, Ministry of Industry, Science and Research, 7<sup>th</sup> Floor, Air Mauritius Building, Port Louis by registered post.

Note: Applicants are advised not to submit copies of certificates etc with their applications but will be required to produce originals at the time of interview.

### 8. Important Note:

- (1) Only the best qualified candidates will be called for interview.
- (2) This Ministry reserves the right not to proceed with any recruitment following the advertisement nor to assign any reasons whatsoever for its decision.

### 9. Closing date

The closing date for submission of applications is **15<sup>th</sup> July 2009 by 1500 hrs.**