

## Legal provisions regarding registration of factories

1. No person shall operate a factory unless it is registered under the Occupational Safety and Health Act - Act No. 28 of 2005.

2. An application for the registration of a factory shall be in the form set out in the Fifteenth Schedule and shall, not less than 30 days before the operation of the factory, be submitted to the Permanent Secretary together with a layout plan of the factory and any other particulars as the Permanent Secretary may require (forms can be obtained from downloadable forms).

3. Any person who wishes to renew a certificate of registration of a factory shall apply to the Permanent Secretary for the renewal not later than 30 days before the expiry of the certificate.

4. Where an application for the renewal of a certificate of registration is received outside the time limit (30 days before the expiry of the certificate), a surcharge of 50 per cent of the prescribed fee shall be payable.

5. A certificate of registration issued or renewed shall be valid for a period not exceeding 12 months.

6. The last issued certificate of registration shall be at all times exhibited in a conspicuous place in the factory.

7. Any person who occupies or uses any premises as an unregistered factory shall commit an offence.

8. For the issue or renewal of a certificate of registration of a factory the fee payable (in rupees), for a period, not exceeding 12 months are, where the number of persons:

(i)	up to 50	...	...	...	...	...	300
(ii)	exceeds 50 up to 100			...	...	...	600
(iii)	exceeds 100 up to 500	...	...	...	...	...	2,000
(iv)	exceeds 500 up to 1000	...	...	...	...	...	3,000
(v)	exceeds 1000	...	...	...	...	...	4,000