

Local Government Service Commission Circular Note No. 14 of 2012

Vacancies for Post of Senior Building Inspector

Local Government Service

(Details of this advertisement are also available at <http://lgsc.gov.mu>)

Applications are invited from among officers in grade of Building Inspector of the Local Government Service who wish to be considered for appointment as Senior Building Inspector in the Local Government Service.

The permanent and pensionable post carries salary in the scale of Rs 20 200 x 600 – 23 200 x 800 – 28 000 x 1000 – 29 000 a month plus salary compensation at approved rates.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs. 20 200 a month plus salary compensation at approved rates.

II. QUALIFICATIONS:

A. By selection from among Building Inspectors reckoning at least two years' service in a substantive capacity and who possess:-

(a) The National Diploma in Building Services Engineering awarded by the Mauritius Institute of Training and Development

Or

The National Diploma in Civil Engineering awarded by the Mauritius Institute of Training and Development

Or

The Diploma in Architectural studies from a recognised institution

Or

A Diploma in Building and Civil Engineering from a recognised institution

Or

An equivalent qualification acceptable to the Local Government Service Commission.

B. Candidates should also:

- (i) have good communication and interpersonal skills;
- (ii) have a high sense of integrity and maturity;
- (iii) have supervisory and organisational skills; and
- (iv) be computer literate

Note 1: Senior Building Inspectors will be required to follow an in-service training course in prosecution duties.

Note 2: Candidates should enclose photocopies of their academic/professional qualifications, their National Identity Card and where applicable, relevant documentary evidence of experience claimed.

III. ROLES AND RESPONSIBILITIES:

To be responsible to the Head, Planning Department through the Chief Building Inspector for:

- (i) The general management and administration of the Building Section;
- (ii) The implementation and the application of the relevant parts of:
 - (a) The Building Act;
 - (b) The Road Act;
 - (c) The Local Government Act;
 - (d) The Town and Country Planning Act;
 - (e) The Business Facilitation Act; and
 - (f) Any other Acts of the Parliament that may come into force.
- (iii) The supervision and coordination of work related to the Building Section (issue of Building Permits and Land use Permits).

IV. DUTIES:

1. To organise the distribution of work of the Building Section.
2. To perform prosecution duties as and when required.
3. To ensure that all constructions are in accordance with the provisions of the Building Act and the Town and Country Planning Act.
4. To attend and investigate promptly and diligently into complaints from the public.
5. To assist the Chief Building Inspector in carrying out the duties of the section.
6. To provide proper training guidance to junior staff.
7. To use ICT in the performance of his duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of output and results expected from incumbents in the roles ascribed to them according to their posting.

V. MODE OF APPLICATION

(i) Qualified candidates should submit their applications:

(a) **either**

on LGSC Form 7 which may be obtained either from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from any Local Authority.

(b) **or**

online through the website of the LGSC at **<http://lgsc.gov.mu>** or through the Government Citizen Portal at **<http://citizen.gov.mu>**

Note 1: Details of this advertisement as well as the application form (LGSC Form 7) are also available on the website of the LGSC at the above-mentioned address.

Note 2: Prospective candidates willing to submit their application online may also call during weekdays either at the seat of the Local Government Service Commission from 13 00 to 15 00 hours or at any Local Authority during the prescribed hours where such facilities are offered free of charge.

Note 3: Acknowledgement of application will be made as far as possible by e-mail.

- (ii) Candidates should submit their applications in duplicate, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission within a week after the closing date.
- (iii) Candidates are advised to read carefully the 'NOTES AND INSTRUCTIONS TO CANDIDATES' before filling in the application form.
- (iv) The envelope should be clearly marked on the top left-hand corner :-

“Post of Senior Building Inspector, Local Government Service”

VI. CLOSING DATE

Qualified candidates should submit their applications to the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side so as to reach him not later than **15 00 hours on Thursday 23 February, 2012**.

IMPORTANT

- (i) Qualifications obtained after the closing date will not be accepted. Only qualified persons should apply.
- (ii) Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.
- (iii) Applications not made on the prescribed form will be rejected.
- (iv) Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the **Secretary** of the Commission in time lies solely on applicants.

- (v) The Commission reserves the right not to make any appointment following this advertisement.

Local Government Service Commission
Louis Pasteur Street
FOREST SIDE

Date: 03 February, 2012