

LOCAL GOVERNMENT SERVICE COMMISSION

Employment of Relievers in the grade of Burial Ground Attendant (Roster)

Black River District Council

(Details of this advertisement are also available at <http://lgsc.gov.mu>)

Applications are invited from persons residing in the following Village Council Areas who wish to be considered for employment as Reliever in the grade of Burial Ground Attendant (Roster):

- (1) Grand Riviere Noire ;
- (2) Bambous ;
- (3) Richelieu ; and
- (4) Gros Cailloux .

2. Qualifications:

Candidates should reside within the boundaries of any one of the abovementioned Village Council Areas.

3. Allowance:

The initial salary for the post of Burial Ground Attendant (Roster) is Rs. 7,800. a month plus salary compensation at approved rates.

Selected candidates will draw an allowance computed on the basis of the above salary for each day's work.

4. Age Limit :

Candidates should have reached their 18th birthday and should not have reached their 48th birthday by the closing date for the submission of applications.

5. Duties

- (1) To perform digging and re-opening of graves daily according to specifications and instructions of the Inspectorate Staff of the Cemetery as often and as many as necessary.

.../(2) To assist

- (2) To assist conducting of burials and back-fill graves.
- (3) To perform cleaning and weeding inside the cemetery and crematorium.
- (4) To attend work in emergency circumstances (bad weather, etc.)
- (5) To be responsible for maintenance of tools and equipment.
- (6) To perform such other cognate duties as may be assigned.

Note:

Relief Burial Ground Attendants (Roster) will be called upon to work on Sundays and Public Holidays, if necessary, on a roster basis or at staggered hours.

6. Mode of Application

(i) Qualified candidates should submit their applications:

(a) **either**

on LGSC Form 7 which may be obtained either from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from Black River District Council.

(b) **or**

online through the website of the LGSC at **<http://lgsc.gov.mu>** or through the Government Citizen Portal at **<http://citizen.gov.mu>**

Note 1: Details of this advertisement as well as the application form (LGSC Form 7) are also available on the website of the LGSC at the above address.

Note 2: Prospective candidates wishing to submit their application online may also call on weekdays either at the seat of the Local Government Service Commission from 1300 to 1500 hours or at any Local Authority during the prescribed hours where such facilities are offered free of charge.

Note 3: Acknowledgement of application will be made as far as possible by e-mail

(ii) Candidates are advised to read carefully the 'NOTES AND INSTRUCTIONS TO CANDIDATES' before filling in the application form.

- (iii) The envelope should be clearly marked on the top left-hand corner:

**“Employment as Reliever in the grade of Burial Ground Attendant (Roster)
Black River District Council.”**

7. Closing Date

Qualified candidates should submit their applications to the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side so as to reach him **not later than 3.00 p.m on 5 December, 2011.**

IMPORTANT

- (i) Applicants should state their personal residential address on their application form. Applications bearing the postal address of another person will neither be acknowledged nor taken into consideration.
- (ii) Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.
- (iii) Applications not made on the prescribed form will be rejected.
- (iv) Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the **Secretary** of the Commission in time lies solely on applicants.
- (v) The Commission reserves the right not to make any appointment following this advertisement.

**Local Government Service Commission,
Louis Pasteur Street,
FOREST SIDE**

Date : 15 November, 2011

LOCAL GOVERNMENT SERVICE COMMISSION

Employment of Relievers in the grade of Watchman
Black River District Council

(Details of this advertisement are also available at <http://lgsc.gov.mu>)

Applications are invited from persons residing in the Village Council Areas of Bambous and Pailles who wish to be considered for employment as Reliever in the grade of Watchman.

2. **Qualifications:**

Candidates should reside within the boundaries of the said Village Council Areas.

3. **Allowance:**

The initial salary for the post of Watchman is Rs 7,800 a month plus salary compensation at approved rates.

Selected candidates will draw an allowance computed on the basis of the above salary for each day's work.

4. **Age Limit :**

Candidates should have reached their 18th birthday and should not have reached their 48th birthday by the closing date for the submission of applications.

5. **Duties**

1. to watch District Council building and plants, including gardens, parks, garage, market etc. so as to ensure their protection against burglary, plundering or any act of vandalism;
2. to effect at the time of assuming duties a detailed inspection of the site, including the checking of doors, locks, etc. and to take good note of all equipment and materials to be watched;
3. to report to the Police and Head of Department of any abnormal or suspicious incident, damage or theft;
4. to keep in his custody the keys of the premises while on duty, whenever necessary;
5. to secure and fasten blown away materials or likely to be so in the course of his watch during cyclonic weather;

6. must report at latest by ten o'clock in the morning whenever sick or not in a position to assume duty to his Head of Department;
7. to light and place danger lamp at sunset where necessary, to watch and keep same lighted throughout the night;
8. to work on a shift system/roster basis/staggered hours of 60 hours weekly;
9. to perform any other cognate duties.

6. Mode of Application

(i) Qualified candidates should submit their applications:

(a) **either**

on LGSC Form 7 which may be obtained either from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from Black River District Council.

(b) **or**

online through the website of the LGSC at **<http://lgsc.gov.mu>** or through the Government Citizen Portal at **<http://citizen.gov.mu>**

Note 1: Details of this advertisement as well as the application form (LGSC Form 7) are also available on the website of the LGSC at the above address.

Note 2: Prospective candidates wishing to submit their application online may also call on weekdays either at the seat of the Local Government Service Commission from 1300 to 1500 hours or at any Local Authority during the prescribed hours where such facilities are offered free of charge.

Note 3: Acknowledgement of application will be made as far as possible by e-mail

- (ii) Candidates are advised to read carefully the 'NOTES AND INSTRUCTIONS TO CANDIDATES' before filling in the application form.
- (iii) The envelope should be clearly marked on the top left-hand corner:

**“Employment as Reliever in the grade of Watchman
Black River District Council.”**

7. Closing Date

Qualified candidates should submit their applications to the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side so as to reach him **not later than 3.00 p.m on 5 December, 2011.**

IMPORTANT

- (i) Applicants should state their personal residential address on their application form. Applications bearing the postal address of another person will neither be acknowledged nor taken into consideration.
- (ii) Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.
- (iii) Applications not made on the prescribed form will be rejected.
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- (v) The Commission reserves the right not to make any appointment following this advertisement.

**Local Government Service Commission,
Louis Pasteur Street,
FOREST SIDE**

Date: 15 November, 2011