

Local Government Service Commission Circular Note No. 44 of 2011

Vacancies for post of Gardener

Municipality of Quatre Bornes

(Details of this advertisement are also available at <http://lgsc.gov.mu>)

Applications are invited from among serving employees of the Municipality of Quatre Bornes who wish to be considered for appointment as Gardener in that Municipality.

The permanent and pensionable post carries salary in the scale of Rs 8,000 x 200 – 10,200 x 250 – 11,700 x 300 – 12,600 a month plus salary compensation at approved rates.

Appointment to the grade in a temporary capacity carries salary at the flat rate of Rs 8,000 a month plus salary compensation at approved rates.

2. QUALIFICATIONS:

Candidates should possess a knowledge of gardening.

Note: Candidates should enclose photocopies of their National Identity Card, academic/technical qualifications and where applicable, relevant documentary evidence of experience claimed.

3. DUTIES:

1. To perform the basic operations of gardening which consist of digging, hoeing and raking of soil during the preparation of flower beds, application of fertilizers and manures, planting of seedlings for seasonal flowering, mulching, weeding and watering.
2. Apart from these operations a gardener will be responsible for the maintenance and upkeep of gardens which consists of a general control of common pests and disease attacking plants by a careful application of insecticides and fungicides, cutting of grass with scythe blades and lawn mowers, cutting of grass vergers with bill-hocks and hedge shears, pruning of shrubs and trimming of hedges and lopping of trees.
3. Preparation of site for sports-grounds and children playgrounds.
4. To do all the works in a nursery such as preparation of plants by seeds, cutting, grafting, etc and potting of plants also.

5. Performing green and floral decorations for all civic functions.
6. Other cognate duties.

4. **MODE OF APPLICATION**

(i) Qualified candidates should submit their applications :

(a) **either**

on LGSC Form 7 which may be obtained either from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from the Municipality of Quatre Bornes.

(b) **or**

online through the website of the LGSC at <http://lgsc.gov.mu> or through the Government Citizen Portal at <http://citizen.gov.mu>

Note 1: Details of this advertisement as well as the application form (LGSC Form 7) are also available on the website of the LGSC at the above mentioned address.

Note 2: Prospective candidates wishing to submit their applications online may also call on weekdays either at the seat of the Local Government Service Commission from 1300 to 1500 hours or at any Local Authority during the prescribed hours where such facilities are offered free of charge.

Note 3: Acknowledgement of application will be made as far as possible by email.

(ii) Candidates should submit their applications in duplicate, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission within a week after the closing date.

(iii) Candidates are advised to read carefully the 'NOTES AND INSTRUCTIONS TO CANDIDATES' before filling in the application form.

(iv) The envelope should be clearly marked on the top left-hand corner :-

“Post of Gardener, Municipality of Quatre Bornes ”

5. CLOSING DATE

Qualified candidates should submit their applications to the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side so as to reach him not later than 3.00 p.m on **12 July 2011**.

IMPORTANT

- (i) Qualifications obtained after the closing date will not be accepted. Only qualified persons should apply.
- (ii) Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.
- (iii) Applications not made on the prescribed form will be rejected.
- (iv) Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the **Secretary** of the Commission in time lies solely on applicants.
- (v) The Commission reserves the right not to make any appointment following this advertisement.

**Local Government Service Commission
Louis Pasteur Street
FOREST SIDE**

Date: 21 June 2011