

LOCAL GOVERNMENT SERVICE COMMISSION

Employment of Relievers in the grade of Burial Ground Attendant (Roster)

Black River District Council

Applications are invited from persons residing in the following Village Council Areas who wish to be considered for employment as Reliever in the grade of Burial Ground Attendant (Roster):

- (1) Grande Riviere Noire
- (2) Petite Riviere
- (3) St Martin (Mont Roches)

2. Qualifications:

Candidates should reside within the boundaries of any one of the abovementioned Village Council Areas.

3. **Allowance:** The initial salary for the post of Burial Ground Attendant (Roster) is Rs. 7,800. a month.

Selected candidates will draw an allowance computed on the basis of the above salary for each day's work.

4. Age Limit :

Candidates should have reached their 18th birthday and should not have reached their 45th birthday by the closing date for the submission of applications.

5. Duties

- (1) To perform digging and re-opening of graves daily according to specifications and instructions of the Inspectorate Staff of the Cemetery as often and as many as necessary.
- (2) To assist conducting of burials and back-fill graves.
- (3) To perform cleaning and weeding inside the cemetery and crematorium.
- 4) To attend work in emergency circumstances (bad weather, etc.)

- (5) To be responsible for maintenance of tools and equipment.
- (6) To perform such other cognate duties as may be assigned.

Note:

Burial Ground Attendants will be called upon to work on Sundays and Public Holidays, if necessary, on a roster basis or on staggered hours.

6. Mode of Application

- (i) Qualified candidates should submit their applications:

- (a) **either**

on LGSC Form 7 which may be obtained either from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from Black River District Council.

- (b) **or**

online through the website of the LGSC at **<http://lgsc.gov.mu>** or through the Government Citizen Portal at **<http://citizen.gov.mu>**

Note 1: Details of this advertisement as well as the application form (LGSC Form 7) are also available on the website of the LGSC at the above address.

Note 2: Acknowledgement of application will be made as far as possible by e-mail

- (ii) Candidates are advised to read carefully the 'NOTES AND INSTRUCTIONS TO CANDIDATES' before filling in the application form.

- (iii) The envelope should be clearly marked on the top left-hand corner:

"Employment as Reliever in the grade of Burial Ground Attendant (Roster)
..... *(insert the appropriate Village Council Area)*
Black River District Council."

7. Closing Date

Qualified candidates should submit their applications to the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side so as to reach him **not later than 3.30 p.m on 18 March 2009.**

IMPORTANT

- (i) Applicants should state their personal residential address on their application form. Applications bearing the postal address of another person will neither be acknowledged nor taken into consideration.
- (ii) Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.
- (iii) Applications not made on the prescribed form may be rejected.
- (iv) Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the **Secretary** of the Commission in time lies solely on applicants.
- (v) The Commission reserves the right not to make any appointment following this advertisement.
- (vii) The Commission will not, directly or indirectly, engage into any correspondence with any candidate not called for interview.

**Local Government Service Commission,
Louis Pasteur Street,
FOREST SIDE**

Date : 03 March 2009