

Local Government Service Commission Circular Note No. 21 of 2009

Vacancy for Tradesman (Mason)

Moka/Flacq District Council

Applications are invited from among Tradesman's Assistants in the Local Government Service who wish to be considered for appointment as Tradesman (Mason) in the Moka/Flacq District Council.

The permanent and pensionable post carries salary in the scale of Rs 8,800 x 200 – 10,200 x 250 – 11,700 x 300 - 13,800 x 400 – 15,000 a month. Appointment in a temporary capacity carries salary at the flat rate of Rs. 8,800 a month.

2. Qualifications :

By selection from among Tradesman's Assistants in the Local Government Service possessing the Trade Test in the appropriate trade or hold a certificate in the appropriate trade from a recognized institution, acceptable to the Local Government Service Commission.

Note: Candidates should enclose copies of their technical/professional qualifications and, where applicable relevant documentary evidence of all experience claimed.

3. Duties :

1. To carry out the necessary measurements and calculations of the trade;
2. To use and keep in good condition the tools in general use in the trade;
3. To set out foundations and set levels and square angles accurately;
4. To dress stone (basalt) or brick for any purpose;
5. To build any of the various course stone walls in correct bond;
6. To build walls with "libages" and know the correct use of the "parpaings";
7. To point joints in stone walls;
8. To built walls, drains and other concrete structure;
9. To carry out rendering works in general;
10. Must fully understand the mixing of motor and concrete and be able to place concrete for all structures and buildings;
11. To work from dimensional sketches and drawings;

12. To ensure good safety conditions while on duty; and
13. To perform other duties directly related to the main duties above or related to the delivery of the output and results expected from incumbents in the roles ascribed to them according to their postings

4. Mode of Application

(i) Qualified candidates should submit their applications :

(a) either

on LGSC Form 7 which may be obtained either from the office of the Local Government Service Commission, Louis Pasteur Street, Forest Side or from the Moka/Flacq District Council.

(b) or

online through the website of the LGSC at <http://lgsc.gov.mu> or through the Government Citizen Portal at <http://citizen.gov.mu>

Note 1: Details of this advertisement as well as the application form (LGSC Form 7) are also available on the website of the LGSC at the above mentioned address.

Note 2: Prospective candidates willing to submit their applications online may also call at the office of the Local Government Service Commission, where online facilities are offered, free of charge from 13.00 hours to 15.00 hours on weekdays.

Note 3: Acknowledgement of application will be made as far as possible by email.

(ii) Candidates should submit their applications in duplicate, the original should be sent directly to the **Secretary** of the Local Government Service Commission and the duplicate one to their Responsible Officer, who will forward it to the Commission within a week after the closing date.

(iii) Candidates are advised to read carefully the 'NOTES AND INSTRUCTIONS TO CANDIDATES' before filling in the application form.

(iv) The envelope should be clearly marked on the top left-hand corner :-

"Post of Tradesman (Mason), Moka/Flacq District Council"

5. **Closing Date**

Qualified candidates should submit their applications to the **Secretary**, Local Government Service Commission, Louis Pasteur Street, Forest Side so as to reach him **not later than 4.00 p.m on 29 September 2009.**

IMPORTANT

- (i) Qualifications obtained after the closing date will not be accepted. Only qualified persons should apply.
- (ii) Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition.
- (iii) Applications not made on the prescribed form will not be considered.
- (iv) Applications received after the closing date and time will not be accepted. The onus for the prompt submission of applications so that they reach the **Secretary** of the Commission in time lies solely on applicants.
- (v) The Commission reserves the right not to make any appointment following this advertisement.

**Local Government Service Commission,
Louis Pasteur Street,
FOREST SIDE**

Date : 15 September 2009