

MINISTRY OF EDUCATION, CULTURE AND HUMAN RESOURCES (CULTURE DIVISION)

International Development Grants Scheme for performing Artists financed by the Human Resource, Knowledge and Art Development Fund

Government is establishing an International Development Grants Scheme for our most promising artists with a view to opening opportunities for them to improve their skills, market their works and enhance their earning capacity.

2. The scheme will enable performing artists to gain international exposure that includes training, collaboration with artists of international repute and to market their works. Artists can respond, every quarter, to call for proposals for the following grants:

- An International Travel Grant ;
- An International Collaboration Grant ; and
- A Marketing Development Grant.

3. The grant is open to Mauritian nationals, individuals and groups engaged in artistic activities and applicants are eligible to not more than **two** different Grants.

I INTERNATIONAL TRAVEL GRANT

The grant up to a ceiling of Rs 50,000 aims at providing support for individuals and groups invited to tour their productions in established international festivals and renowned international venues. The grant will contribute towards travel and/or freight costs as support for participation in international festivals/competitions, conferences and seminars.

ASSESSMENT CRITERIA

Applications will be assessed on the following criteria:

A. Merit of Event

- Merit and standing of organiser, festival, venues.
- Audience reach and exposure

B. Artistic Merit of Proposal

- Impact on raising the profile of Mauritian works and artists
- Strength and clarity of the proposed project with evidence of originality and quality
- Impact of the proposed content in the international arts scene

C. Merit of Artists

- Artistic experience of the applicant

D. Impact

- How the event will benefit the applicant and improve skills
- Impact on profiling Mauritian arts and Culture overseas
- Benefits to be derived by other local artists

Financing of the Project

An amount of up to Rs 50,000 may be provided to finance expenses related to travel and/or freight costs.

Financial and other contributions received by the applicant and his own contribution should be specified along with a breakdown of full cost of participation in the event.

II INTERNATIONAL COLLABORATION GRANT

The grant, which is up to a ceiling of Rs 150,000 aims at providing support for individuals and groups to facilitate the development of artistic skills, co-productions and/or collaborative initiatives with overseas artists/institutions resulting in personal artistic development, performances both overseas and/or locally. Co-production of new work(s) is encouraged. The grant contributes towards travel, freight, production costs, accommodation and any other relevant related costs.

ASSESSMENT CRITERIA

Applications will be assessed on the following criteria:

A. Merit of Event/ Institution

- Merit and standing of collaborating partners/ Institutions
- Artistic reach and exposure

B. Artistic Merit of Proposal

- Impact on raising the profile of Mauritian works and artists
- Strength and clarity of the proposed project with evidence of originality and quality
- Impact of the proposed content in the international arts scene

C. Merit of Artists

- Past experience of the applicant
- Applicant's ability to implement the project

D. Impact

- How the project will improve the skills of the applicant
- Outcome of the collaboration and its effects on Mauritian arts locally and abroad

Financing of the Project

An amount of up to Rs 150,000 may be provided to finance expenses related to travel, freight, production costs, accommodation and any other relevant related costs.

Financial and other contributions received by the applicant and his own contribution should be specified along with a breakdown of full cost of participation in the event.

III MARKETING DEVELOPMENT GRANT

The Grant up to a ceiling of Rs 100,000.-, aims at providing support for overall marketing for international promotion of artistic works. The grant may contribute towards production costs, printing, audio, video materials and provides support for participation in international arts markets to establish contacts, network, promote and publicize the artists/arts groups etc. The grant also contributes toward registration fees, board and lodging, travel costs, rental of venue and other relevant related costs.

ASSESSMENT CRITERIA

Applications will be assessed on the following criteria:

A. Merit of Proposal

- Quality of proposed materials to be marketed
- Merit and standing of the arts market
- Demonstration of effective marketing strategies to penetrate new markets internationally
- Potential impact on raising the profile of applicant internationally

B. Merit of Applicant

- Past experience of the applicant
- Applicant's commitment to sustaining and advancing the art form internationally

C. Impact

- How the event will benefit the applicant and his earning capacity

Financing of the Project

An amount of up to Rs 100,000 may be provided for marketing for international promotion of the artist or his works.

Financial and other contributions received by the applicant and his own contribution should be specified along with a breakdown of full cost of participation in the event.

GENERAL INFORMATION

SUBMISSION OF APPLICATION

Applications should be made on the appropriate applications forms available at the Ministry of Education, Culture and Human Resources (Culture Division), 7th floor, R. Seeneevassen Building, Port Louis

The following information, where applicable, is required to support the application:-

- a) Brief history of organisation or curriculum vitae of the individual applicant/group including activities participated/organised in at least the last 2 years, indicating date, venue, attendance, sponsorships, etc.
- b) Up-to-date list of members with designation and occupation where applicable. Organisations should submit a copy of their certificate of registration with Mauritius Society of Authors, National Art Gallery, Ministry of Education, Culture and Human Resources or any other relevant organizations.
- c) Portfolio and samples of works, including press cuttings or articles if any, by participating artists (eg. CD/VCD/DVD, portfolio, slides).
- d) Brief description of the proposed project. The Project proposal should outline objectives/scope of participation and benefits of proposed project, among others.
- e) Budget of proposed project with breakdown of costs, participants contribution and any sponsorship being received.
- f) Letter of invitation from the organizer of the event.

Note that incomplete applications will not be considered by the Ministry.

Quantum and Disbursement

The nature and scope of the project will determine the quantum of the grant which will be based on a reasonable estimate of the project.

Grant Amount	Disbursement Schedule		
	1 st	2 nd	3 rd
Any approved amount	50% upon award of grant	30% upon successful completion of project	20% upon submission of final report

Grants will be disbursed, as far as possible, to suppliers of goods and services directly.

Under this scheme, the applicant/ group will be eligible for **any two of the three** grants, and only once per Financial Year.

WINDOWS OF APPLICATION/ CLOSING DATES

Applications may be submitted every quarter following calls for proposals which would appear in the press. Applications must reach the Ministry of Education, Culture and Human Resources (Culture Division) before the following closing dates: -

- First Call - 26 August 2009
- Second Call - 13 November 2009
- Third Call - 12 February 2010
- Fourth Call - 14 May 2010
- Fifth Call - 13 August 2010
- Six Call - 12 November 2010

The applicants will be informed of the outcome within two weeks after the receipt of their complete application form.

FUNDING GUIDELINES

ACTIVITIES NOT FUNDED

Projects which:-

- a) erode the moral values of society;
- b) serve to create conflict or misunderstanding in our multicultural and multi-religious society;
- c) cause damage to government bodies and public institutions;
- d) promote religious causes;

- e) Major capital expenditure including refurbishment of buildings, office equipment, musical instruments; and
- f) Academic research.

PROCESSING AND ACCEPTANCE

Once an application is approved, the Ministry of Education, Culture and Human Resources will issue a Letter of Offer stating Terms & Conditions of the grant(s).

The **Letter of Offer** is a legal document requiring signed acceptance of the grant(s) terms and conditions by the applicant.

The offer will be valid for one month from the date of issue of the letter, unless otherwise indicated by Ministry of Education, Culture and Human Resources in writing. During this time, the applicant must indicate acceptance by signing and returning the **Letter of Offer Reply Slip**, failing which the offer will lapse.

The decision of the Ministry of Education, Culture and Human Resources is final, and the Ministry of Education, Culture and Human Resources reserves the right not to disclose reasons for approving or disapproving an application.

TERMS & CONDITIONS

1. The Ministry of Education, Culture and Human Resources reserves the right to review, withdraw or suspend the grant in full or in part thereof should any of the following conditions not be complied with:-
 - a) The support of the Ministry of Education, Culture and Human Resources and the Human Resource Knowledge and Arts Development Fund must be acknowledged on all publicity materials related to the activity funded.
 - b) The Ministry of Education, Culture and Human Resources must be informed of any changes to the proposed project at least seven working days prior to the project's original execution date. These changes include any change in the programme, key artistic personnel, venue, and/or date of the project. **A project will not be postponed more than once. Any postponement and/or cancellation must be fully justified in writing.**
 - c) Successful applicants must submit the following **within one month** from the end of the project:
 - (i) **Project Evaluation Report** - a summary of audience response and feedback to the project, actual and expected benefits from the project. Failure to submit the project evaluation report will result in automatic disqualification for any future grant applications.

(ii) The Financial Report indicating clearly how the funds have been used.

2. The Ministry of Education, Culture and Human Resources also reserves the right to recover the grant(s) disbursed, in mutual consultation, should any of the following occur:-

- a) The proposed project which receives funding is changed significantly without the prior written approval of this Ministry;
- b) The grant is not used for the purpose for which it is awarded;
- c) Wrong and/or misleading information is provided in the application form, Project Evaluation Report and/or the financial Report, either deliberately or otherwise;
- d) Illegal or negligent acts that occur during any point of the funded project, which will adversely affect the reputation of Ministry of Education, Culture and Human Resources, any government bodies, public institutions, individuals including the applicant.
- e) The project is cancelled, postponed *sine-die*, or the applicant withdraws his participation.

18 August 2009

***Ministry of Education, Culture and
Human Resources (Culture Division)
Port-Louis***