

MINISTRY OF ARTS AND CULTURE

TENDER NOTICE

(Authorised under Section 7(C) of the Public Procurement Act 2006)

AOB39/2010

**RENTING OF OFFICE SPACE REQUIRED BY
THE MINISTRY OF ARTS AND CULTURE.**

1. The Ministry of Arts and Culture intends to rent office space for accommodation of its staff to an extent of about 900 sq mt which should be available on one or successive floor levels in one and the same building. Tenders in sealed envelope, addressed to the Chairman, Departmental Tender Committee should be deposited in the **“Tender Box of the Ministry of Arts and Culture, 7th Floor, Renganaden Seeneevassen Building, Port Louis on Wednesday 10 November 2010 by 13 00 hrs at latest”**. The top left hand corner of the envelope should be marked “Tender for Office Accommodation, Ministry of Arts and Culture. Tenders should provide all details as requested and include rentals and exact location of the building. Rates should be quoted separately as follows:-
 - (i) office space per m²; and
 - (ii) parking space per slot.
2. Tenders received after the specified time and date will not be considered.
3. **Bids will be opened on Wednesday 10 November 2010 at 13 00 hours in the Conference Room of the Ministry of Arts and Culture at the above address in the presence of bidders representatives who wish to attend.**
4. **Tender document may be collected from the Procurement Unit, Ministry of Arts and Culture, Old Prison Building, c/nr Maillard and Pope Hennessy streets, Port Louis or downloaded from the Ministry’s website: <http://culture.gov.mu>. or/and the government procurement portal <http://publicprocurement.gov.mu>.**
5. The building of reinforced concrete should be located in Port Louis with easy access for public and should be in a single building.
6. Parking space for about 15 vehicles should be available within the building premises or at reasonable walking distance;
7. Price should be quoted on a monthly basis and should be inclusive of VAT, Syndic fees and any other applicable taxes and charges payable by the building owner.
8. The client reserves the right to:-
 - a) split the contract as per the best evaluated cost per item; and
 - b) to accept or reject any bid or to cancel the bidding process and reject all bids at any time prior to contract award.

05 October 2010

***Ministry of Arts and Culture
7th Floor, Renganaden Seeneevassen Building
Cnr. Pope Hennessy & Maillard Street
Port Louis***