

# **PROCUREMENT NOTICE**

## Registration of Service Providers For The Ministry of Arts and Culture

The Ministry of Arts and Culture invites potential service providers and suppliers holding a valid licence, as applicable, to be registered as suppliers for the following items required in connection with events organised by the Ministry:

- (a) Renting, mounting and dismantling of "Salle Blanche"
- (b) Renting, mounting and dismantling of "Marquee"
- (c) Renting, mounting and dismantling of Podium
- (d) Renting of Chairs
- (e) Supply of Floral Decoration
- (f) Renting and operating of Sound system
- (g) Renting and operating of Giant screen
- (h) Renting and operating of Stage Lighting
- (i) Renting of Billboards
- (j) Provision of Fireworks
- (k) Provision of VIP Catering Services
- (l) Provision of Packed Foods
- (m) Cleaning Services
- (n) Security Services
- (o) Supply of National Flags

All applications for registration should be submitted in sealed envelopes marked "Registration of Service Providers" on the left hand-side of the envelope and addressed to "The Permanent Secretary, Ministry of Arts and Culture, 7<sup>th</sup> floor, Renganaden Seeneevassen Building, c/n Maillard and Pope Hennessy Streets, Port Louis" by 13.00hrs on Friday 16 December 2011 at latest.

### **Important Note**

- (1) Price for any service proposed need not be submitted at this stage;
- (2) Full details of the service provider, including name, address, phone/fax numbers, email and proof of past experience in the field of service proposed will be required for registration;
- (3) List of equipment and their approximate quantities available for the performance of the relevant services

**21 November 2011**

**Ministry of Arts and Culture**