

Ministry of Civil Service and Administrative Reforms
Circular Letter No.3 of 2012
E/73/10/01/01 V14

MOST IMMEDIATE

06 January 2012

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c of Ministries/Departments

Training at *l'Ecole Nationale d'Administration, France (2012-2014)*

L'Ecole Nationale d'Administration (L'ENA) in Strasbourg, France, will run the following courses in Public Administration and Management in 2012-2014:

Course Title	Duration
1. Le Cycle "International Long" (CIL)	16 to 18 months (December 2012 – March 2014), end of May 2014 for candidates enrolling for masters
2. Le Cycle "International de perfectionnement" (CIP)	8 months (December 2012 –July 2013), end of October 2013 for candidates enrolling for masters

2. The objectives of the courses are to enhance the managerial capacity of senior public officers, widen their horizon through the sharing of experiences with participants from other countries and expose them to new trends in public administration and management. Further information may be obtained on the website: <http://www.ena.fr>.

3. Applications are invited from officers who satisfy the following criteria laid down by L'ENA:

- operating at managerial level;
- a minimum of 4 years educational background leading to a diploma/degree;
- holds a substantive appointment;
- have an excellent command of French language (both spoken and written);

- have a good knowledge of the cultural and political background of the French and European institutions; and
- obtain satisfactory grades at the selection tests organized by L'ENA.

4. For CIP candidates, they should in addition to the above, possess a minimum of 5 years solid professional experience.

5. The selected candidates will be required to enter into a bond with the Government of Mauritius in accordance with current provisions.

6. After successful completion of the training programme, the officers should actively contribute towards the implementation of policies and achievement of organizational objectives. Moreover, the candidate should impart the knowledge and experience acquired to other public officers through training programmes run by this Ministry or other government institutions.

7. I should be grateful if this Circular Letter could be brought to the notice of officers serving in your Ministry/Department. Eligible officers who are interested to apply for these courses are requested to fill in, in duplicate, the enclosed application form. One copy should be channelled through you so as to reach this Ministry **by Friday 20 January 2012 at latest**. The second copy should be submitted directly to the following address:

*The Senior Chief Executive
Attn: Mr. N. Lobind
Ministry of Civil Service and Administrative Reforms
Human Resource Development Division
4th Floor, ATOM House, Royal Street, Port Louis
Tel: 208 7617 Fax: 213 7187
E-mail: nlobind@mail.gov.mu*

8. This Circular Letter together with the application form may be accessed on the website of the Ministry at the following address: <http://civilservice.gov.mu>.

S. Seebaluck
Senior Chief Executive

**Copy to: Secretary to Cabinet and Head of the Civil Service
Financial Secretary
Secretary for Foreign Affairs**