

SCHEDULE

(regulation 4)

Ministry of Local Government and Rodrigues (Local Government Division)

Application for registration as scavenging contractor

1. Particulars

- (a) Name of scavenging contractor:
- (b) Address/registered office:
- (c) Year of start of business:
- (d) Year registered with the Ministry of Labour/Employment as contractor:
..... (Attach permit)
- (e) Phone No.:
- (f) Fax No.:.....
- (g) E-mail:.....

2. Waste

Lorry type *1	Age (Yrs)	Volume of lorry basket (Caisson) m ³	Load capacity (Ton)	Type of waste transported *2	Waste Carrier Licence Number

*1 - Non-tipper, tipper, compactor, Roll on-Roll off, Trailer, others to specify

*2 - domestics, industrial, commercial, hazardous

3. Personnel Employed

Staff position	Number	Years of employment with the Company
Manager		
Supervisor/Foreman		
Technical Staff Engineer Technical Officer		
Skilled labour (e.g. Mechanics, Welder)		
Unskilled Labour		

4. Financial standing for the last 3 consecutive years

	Year 1	Year 2	Year 3
Total Turnover			
Turnover pertaining to scavenging contracts			
Working Capital			

5. Experience of the firm

(a) Completed works

Client	Description of works	Year	Project Value (Rs)	Remarks, if any

(b) Ongoing contracts

Client	Description of works	Year	Project Value (Rs)	Remarks, if any

6. Documents accompanying an application

The following documents should be submitted together with an application for registration under these regulations:-

- (a) Original financial standing duly signed and stamped from local bank as per specimen enclosed therein;
- (b) Copy of updated Contractor's Permit from Ministry of Labour;
- (c) Testimonials from Client(s) for works performed where applicable;
- (d) Copy of Articles of Association or Constitution of the Company and copy of Certificate of Incorporation where applicable;
- (e) Audited accounts of the Company/Firm duly signed by a certified Accountant or bank statement;
- (f) A detailed return of employees registered with the NPF;
- (g) Proof of ownership or lease of vehicles mentioned in the application.

7. Signature

I certify that all information given in this present application is true.

Signature of Applicant :

Name of Applicant :

Date :

Seal of Company/Firm

Financial Standing

We (Name of the Bank)..... certify that (Name of the person concerned)..... of (locality).....submitting an application as registered scavenging contractor with the Ministry of Local Government and Rodrigues has the financial guarantee and resources for the proper execution of the works up to Rs (.....) (Rupees in words).....

Name of Officer:.....

Status:.....

Signature:.....

(Please affix official bank seal)

Date:.....