

# **Ministry of Agro Industry, Food Production and Security**

## **Procurement Notice Invitation for Expression of Interest – Consultancy Services for the Preparation of an e-Agriculture Action Plan**

### **Introduction**

The Ministry of Agro Industry, Food Production and Security intends to prepare an e-Agricultural Action Plan for harnessing Information and Communication Technologies (ICT) to enhance the operations and service delivery of the Ministry of Agro Industry, Food Production and Security, and parastatal organizations involved in the agriculture and fisheries sectors. The e-Agricultural Action Plan would aim at reviewing the actual processes and recommend appropriate ICT solutions in terms of hardware as well as application, system software and communication facilities for a more effective and efficient use of IT.

In this context, the Ministry of Agro Industry, Food Production and Security is inviting Expression of Interest for Consultancy Services for the preparation of an e-Agricultural Action Plan from eligible firms. The consultancy service will be funded by the Government of Mauritius.

### **Terms of Reference**

The consultancy services will include but not limited to:

1. A full assessment and evaluation of existing ICT infrastructure for the Agro Industry, Food Production and Security, and parastatal organizations involved in the agriculture and fisheries sectors.
2. IT strategy based on the Business Process RE-engineering exercise.
3. A comprehensive strategy for the planning, design, implementation and integration of e-Agriculture solutions. Such a strategy would include infrastructure requirements, project plans, staffing structures, deliverables, methodology, implementation schedules and budgetary requirements.
4. Preparation of “Request for proposals” for implementation of e-Agriculture solutions identified.

### **Time Frame**

The Consultancy Firm will be engaged for a period of five (5) months.

### **Submission of Expressions**

Expressions of Interest should be brief and concise and include as a minimum:

- I. A profile of the company and its audited financial statements for the last two years, its organization and staffing; in the case of associations between two or more firms, the name, address and profile of the participating firm(s), and the nature of the association (e.g., joint venture, subcontracting and the like). The lead firm must be clearly identified.

- II. Details of experience in similar assignments undertaken in the previous five years, including name of clients, locations, duration, description of assignments, value of services provided and firm's role in the assignment.
- III. CV's of personnel who could be available to work on the assignment, including academic qualifications, experience in managing strategic computerization projects in the public sector or at the national level, nature, working experience in similar countries and proficiency in speaking, reading and writing in English.

Interested firms should forward their Expressions of Interest in two (2) copies to the Senior Chief Executive, Ministry of Agro Industry, Food Production and Security, Renganaden Seeneevassen Building, Cnr Jules Koenig & Maillard Streets, Port Louis, Republic of Mauritius, to be received by **Wednesday 4 March 2009 up to 10.00 hours (local time) at latest.**

Incomplete applications shall be disregarded.

### **Short Listing of Consultancy Firms**

The Consultancy Firm will have the following minimum qualifying criteria:

- i. Corporate strength: Average annual turnover the last two years of Rs 50 million or equivalent;
- ii. Previous experience: Experience in similar assignments undertaken. This experience should include one (1) successful project and be supported by evidence;
- iii. Personnel capabilities: A team comprising a team leader and at least three (3) other team member. At least one of the four consultants should be a graduate in the field of Computer Science/Information Technology or any related field acceptable to the client. Furthermore, at least one of the four consultants should be a graduate in the field of management or economic or financial or scientific field, or any related field acceptable to the client. The team members should also have experience in the planning, designing and implementing projects of similar nature and working experience in similar countries. Experience in the design/implementation of e-Agriculture Solutions would be an advantage.

### **Clarifications/Queries**

All clarifications sought by the consultancy firm in respect of the Expression of Interest shall be addressed, at least 10 days before the deadline for submission of tender in writing to:

**Senior Chief Executive  
(Attn: Mrs S. Ramdenee)  
Ministry of Agro Industry, Food Production and Security  
Renganaden Seeneevassen Building  
Cnr Jules Koenig & Maillard Streets  
Port Louis  
Republic of Mauritius  
Fax No: (230) 212 4427**

The queries and the replies thereto will then be placed on the following website: <http://agriculture.gov.mu> (without divulging the name of the firm raising the queries).

A shortlist of up to six firms shall be prepared pursuant to the Expression of Interest exercise and these firms will be invited to submit Proposals for the Consultancy.

Date: 02 February 2009

Ministry of Agro Industry, Food Production and Security  
Republic of Mauritius

