

## **Procurement Notice**

### **Consultancy Services for Independent Programme Management of the Implementation of the National e-Health Strategy For The Republic of Mauritius**

#### **Introduction**

Information and Communication Technologies (ICTs) are important elements of an overall strategy for service quality and business improvement in a healthcare delivery organization. Traditionally, hospital automation was largely admissions functions, without linkages and integration with vital functional areas like administration and financial operations, resource planning and materials management, clinical and diagnostic operations and care management. However, with emerging standards in healthcare services and medical practice, increased expectations from customers and heightened demand of other sectors, most service providers are now looking at enterprise-wide IT solutions. Today, opportunities exist to enhance patient safety, improve clinical outcomes, and streamline overall hospital operations through ICT. The Government of Mauritius wants to exploit these alternatives made available by ICTs for better service delivery.

In pursuance of the objectives of the health sector and within the framework of the National ICT Strategic Plan, the Ministry of Health and Quality of Life (MoHQL), Government of Mauritius, has elaborated a comprehensive strategic framework (He@lth 2015) for the adoption of ICT in the sector

In this context, the Ministry of Health and Quality of Life is inviting Expression of Interest for Consultancy Services for Independent Programme Management of the Implementation of the National e-Health Strategy framework for the Republic of Mauritius.

The consultancy service will be funded by the Government of Mauritius.

## **Terms of Reference**

He@lth 2015 recommends that the initiatives pursuant to its implementation be taken up under the overall strategic ownership of the National eHealth Committee (NeHC), constituted by representatives of all relevant stakeholder groups. A dedicated Project Management Office (ProMO) has also been recommended for day-to-day advisory, project management, monitoring and evaluation responsibilities. However, the ProMO has not yet been constituted. This Expression of Interest therefore, calls for Independent Programme Managers (IPM) to perform the tasks associated with the ProMO till the time the ProMO is officially constituted and begins its operations. The IPM must not only perform the tasks associated with the ProMO but must also ensure a smooth transition between themselves and the ProMO when the latter comes into being.

### **The consultancy services will include but not limited to:**

1. Compilation of a Health Process Manual for the involved functionalities which includes a study of the processes involved in the functions that relate to the technology implementation and requirements of process re-engineering
2. Assistance in Bid Management wherein IPM must undertake the complete end to end bid management activities and such other related assistance that the NeHC would require for the smooth implementation of He@lth 2015.
3. Preparation of 'Request for Proposals' for implementation solutions identified.
4. Project Management Activities.
5. Finalisation of Frameworks and Guidelines particularly National eHealth Interoperability and National eHealth Security
6. Monitoring and Evaluation

## **Time Frame**

The total timeframe for the Consultancy Firm (IPM's engagement) is expected to be for 18 months.

### **Submission of Expressions of Interest**

Expressions of Interest should be brief and concise and include at a minimum:

- (i) A profile of the company and its audited financial statements for the last two years, its organisation and staffing; in the case of associations between two or more firms, the name, address and profile of the participating firm(s), and nature of the association (e.g., joint venture, subcontract and the like). The lead firm must be clearly identified.
- (ii) Details of experience in similar assignments undertaken in the previous five years, including name of clients, location, duration, description of assignments, value of services provided and firm's role in the assignment.
- (iii) CVs of personnel who could be available to work on the assignment, including academic qualifications, experience in managing strategic computerisation projects in the public sector or at the national level, experience in planning, designing and implementing projects of similar nature, working experience in similar countries and proficiency in speaking, reading and writing in English.

Expression of Interest in two (2) copies in sealed envelope clearly marked **“Expression of Interest for Consultancy Services for Independent Programme Management of the Implementation of the National e-Health strategy for the Republic of Mauritius (MHPQ/NMED/08-09/Q120)”** and addressed to the Senior Chief Executive, Ministry of Health and Quality of Life, should be deposited in the **Tender Box** situated at the Ministry of Health and Quality of Life, 5<sup>th</sup> Floor, Emmanuel Anquetil Building, Port Louis, Mauritius on or before **Wednesday 08 April 2009 up to 13.30 hours (local time) at latest.**

Incomplete applications shall be disregarded.

## Short Listing of Consultancy Firms

The Consultancy Firm will have to meet the following minimum qualifying criteria:

- (i) Corporate strength: Average annual turnover over the last two years of Rs 25 million or equivalent;
- (ii) Previous experience: Experience in similar assignments undertaken. This experience should include one (1) successful project and be supported by evidence;
- (iii) Personnel capabilities: Resource persons who could be deployed on the project. Such resource persons would need to have
  - prior experience of successful consulting and/or project management assignments in Mauritius.
  - prior experience of consulting and/or project management assignments in health sector in similar settings;
  - substantial past record of having successfully interacted with multiple stakeholders, including representatives from civil society, government, public sector parastatals, private sector, academia and the like;
  - established experience in leadership roles in technology domain;

### Clarifications/ Queries

All clarifications sought by the consultancy firm in respect of the Expression of Interest shall be addressed, at least 10 days before the deadline for submission of tender in writing to:

**The Senior Chief Executive (Attn Mr S.K. Sobee)**

**Ministry of Health and Quality of Life**

**5<sup>th</sup> Floor, Emmanuel Anquetil Building**

**Port Louis**

**Republic of Mauritius**

**Fax No : (230) 208,7222**

The queries and the replies thereto will then be placed on the following website:  
<http://www.gov.mu/portal/site/mohsite> (without divulging the name of the firm raising the queries).

A shortlist of up to six firms shall be prepared pursuant to the Expression of Interest exercise and these firms will be invited to submit Proposals for the Consultancy.

*Ministry of Health and Quality of Life*

*Republic of Mauritius*

*Date: 09 March 2009*