

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 60 OF 2011

Vacancy for Post of Medical Superintendent
Ministry of Health and Quality of Life

Applications are invited from qualified officers of the Ministry of Health and Quality of Life who wish to be considered for appointment as Medical Superintendent in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grade of Medical and Health Officer/Senior Medical and Health Officer who reckon at least eight years' service in a substantive capacity in the grade, including a tour of service in Rodrigues.

Note

1. Administrative experience and ability to manage staff is desirable.
2. Candidates should produce written evidence of experience claimed.

III. DUTIES AND SALARY

Under the general direction of the Regional Health Director : -

1. To assist the Regional Health Director, while posted to a Regional Hospital, in the running of the hospital and its annexed institutions generally and in particular of the Casualty and Unsorted Departments. While posted to a District Hospital, to have overall charge of the hospital and its annexed institutions.
2. To ensure that the hospital and the annexed institutions are properly equipped and staffed.
3. To exercise supervision over and ensure discipline among staff.
4. To report on the work and conduct of the staff.
5. To supervise the training of students.
6. To enlist the support of patients, and the public with a view to ensuring that optimum use is made of available resources.
7. To perform such cognate duties as may be assigned.

Note

Medical Superintendents while posted either to a Regional or District Hospital, will have to carry out clinical duties as may be required and may share the night duty roster for medical coverage at night, during weekends and on Public Holidays.

The permanent and pensionable post carries salary in scale Rs 50,000 x 1,500 – 56,000 x 2,000 – 68,000 a month plus salary compensation at approved rates.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commission/Embassies overseas.
2. Applications should be submitted in **duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Supervising Officer, Ministry of Health and Quality of Life.
3. This circular together with the application form (PSC Form 7) are available on the website of the Public Service Commission at the following address: <http://psc.gov.mu>
4. On-line application can also be submitted through the government web portal at <http://www.gov.mu>
5. Acknowledgement of applications will be made as far as possible by **e-mail**. Candidates are therefore encouraged to submit their e-mail address.
6. Candidates are advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**

V. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on 29 December 2011.**

Date: 08 December, 2011.

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.