



NATIONAL COMPUTER BOARD

Request for Proposal

Supply, Installation and Commissioning of IT Equipment and Software

Tender No:15/0506

Prepared by
National Computer Board
Date: *6th Feb 2006*



National Computer Board

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1. Purpose

The purpose of this Request for Proposal is the procurement of an additional proxy server at the Government Online Centre with web content filtering software to be used for the 'Provision of Broadband Internet Access in Schools and Public Libraries'.

2. Introduction

The National Computer Board intends to procure the following IT Equipment and Software for the Government Online Centre located at 5th Floor, Ebene Cyber Tower:

1. One Server to be used as Proxy;
2. Microsoft ISA Server;
3. Web Content Filtering Software for ISA Server;

3. Scope and Objectives

The scope of the project covers the delivery, installation, configuration (according to the parameters to be provided by the National Computer Board) and testing of the equipment supplied as well as the software to be installed.

4. Instructions to Bidders

4.1 The technical proposal shall include the following information- Cover letter from bidder.

- Bill of materials sheet as provided in Annex 1
- Technical specifications of all items as per format in Annex 2
- A hard copy and a soft copy of the technical proposal
- Relevant technical brochures of the proposed items.
- All pages of the technical and financial proposal must be signed.
- Bid Security as per Clause 4.5 in the RFP document.

4.2 The financial proposal shall include the following:



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- a. All prices must be in Mauritian rupees and must be inclusive of all taxes.
- b. All pages of the financial proposal must be signed.
- c. Financial Proposal as per format at Annex 3.

4.3 Technical and financial proposal should be submitted in two separate sealed envelopes clearly marked “TECHNICAL PROPOSAL” and “FINANCIAL PROPOSAL” respectively on the top left-hand corner. The following reference must be quoted on both envelopes, "Ref: RFP No 15/0506".

4.4 Failure by bidders to submit all information in their proposal as per sections 4.1 and 4.2 above may result in their proposal being rejected.

4.5 Bid Security

4.5.1 The Bidder shall furnish, as part of its technical proposal, an original bid security in the amount of Mauritian Rupees (Rs) 50,000.

4.5.2 The Bid Security shall be in the form of a tender bond or bank guarantee in the name of National Computer Board issued by a local commercial bank and valid for 180 days beyond the closing date of the RFP.

4.5.3 The Bid Security must be submitted in the technical proposal envelope.

4.5.4 Any proposal not secured in accordance with paragraphs 4.5.1 and 4.5.2 may be rejected by the National Computer Board.

4.5.5 The Bid Security provided by the Bidder whose proposal is accepted shall be repaid or discharged when the Performance Security has been duly entered into and executed.



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4.5.6 Bid Security Forfeiture:

The bid security may be forfeited:

- if a bidder withdraws its bid during the period of validity of his proposal as specified by the bidder in his proposal; or
- in the case of a successful bidder, where the bidder fails:
 - i) to sign the contract or
 - ii) to furnish performance security in accordance with Clause **4.5.7** in the RFP document.

4.5.7 Performance Security:

- Within 10 days of the receipt of the award notice from the NCB, the successful bidder shall furnish the performance security representing 10% of the total value of the contract, as per the Performance Security Form provided in (Annex 4). The performance security will remain valid till the expiry of 180 days beyond the contract period, and shall be denominated in Mauritian rupees in the form of Banker's cheque or bank guarantee from a reputable commercial bank operating in Mauritius.
- Failure of the successful bidder to comply with the requirements shall constitute sufficient grounds for annulment of the award and forfeiture of the bid security, in which event the NCB may make the award to the next best bidder or call for new bids.

5. Deliverables



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- 5.1 The successful bidder is expected to install and configure the following:
1. The Proxy Server on existing rack at the GOC;
 2. Install the Microsoft ISA Proxy Software on the Proxy Server mentioned in 5.1 (i) above;
 3. Configure the ISA Proxy Software according to rules to be provided by the GOC; and
 4. Install and configure the Web content filtering software on the ISA Proxy Server according to the specifications to be provided by the GOC;
- 5.2 Conditions for installation and configuration:
- (i) Technical staff of the successful bidder will have access to the server room of the GOC only after having the permission of the GOC Manager.; and
 - (ii) The successful bidder will have to adhere to the IT Security Policy of the GOC, extracts of which will be communicated to the successful bidder after the award of the contract.

6. Evaluation Process

- a) An evaluation committee will review and analyze all quotes in order to rate the quotes. Proposals received will be evaluated in two stages:
 - b) Stage 1 : Technical Bid
 - i) An evaluation committee will evaluate the bids as per requirements specified in the RFP.
 - ii) At the end of Stage 1 of the evaluation process, the bidders who score a minimum of 70 marks shall be retained for subsequent evaluation.
 - c) Stage 2: Evaluation of the Financial Bid

Those successful bidders at the end of Stage 1 of the evaluation process will be considered for evaluation under stage 2. The evaluation of the financial bid will be as follows:-



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The lowest cost bidder at the end of stage 2 will be assigned a mark of 100 points. The points for the other successful quotes will be computed as per the following formula:

$$(\text{Lowest Bid/Bidder's Price}) * 100$$

d) Stage 3: Calculation of Final Score

Technical Proposal (80 %)
Financial Proposal (20 %)
TOTAL (max. 100 marks)

Weights of 80% and 20% will be assigned to the Technical Proposal and the Financial Proposal respectively.

$$\text{Total Weighted Score} = 0.80 \times \text{Technical Score} + 0.20 \times \text{Financial Score.}$$

The best-evaluated proposal will be the one with the highest total weighted score.

7. Validity of the Offer

The offer should be valid for a period of 3 months.

8. Duration of the work

Equipment should be supplied within two months from the award of the contract. The

9. installation and commissioning should be within two weeks from the supply of the equipment and software. General Terms and Conditions

9.1 General Information

a) During the evaluation process, National Computer Board reserves the right, to request additional information or clarification from bidders. Such request and response to the same shall be purely of a clarifying nature, with no impact on the substantive content, quality or cost of the services offered.

b) Ownership of Documents

All supporting materials (including all data, material, and documentation originated and prepared for National Computer Board pursuant to this RFP, and including correspondence relating to this RFP) shall, upon delivery to National Computer Board, become the property of National Computer Board.

9.2 Submission of Proposals



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- a) The proposal shall be signed by a person duly authorised to bind the company to the contract.
- b) The proposal shall contain no interlineations, erasures and overwriting except as necessary to correct errors made by the bidder, in which case such correction shall be initialled by the person or persons signing the proposal.
- c) The technical and financial proposals should be sealed in separate inner envelopes each bearing the name and address of the company and the contents of each clearly marked. Each of the two inner envelopes should be placed in a common sealed outer envelope bearing the words “*Ref: 15/0506.*” on the top left hand corner.
- d) The technical and financial proposals should be deposited in the Tender Box at the following address so as to reach National Computer Board on or before the 24th February 2006 by 3.00 p.m at latest.

*The Executive Director
National Computer Board,
7th Floor, Stratton Court,
Poudriere Street,
Port Louis*

- e) The proposals received after the closing date and time will not be considered. The envelope containing the proposal should clearly indicate the name and full business address of the bidder to enable late submission to be returned unopened.
- f) The National Computer Board reserves the right :-
 - i) Not to accept or reject any proposal.
 - ii) To annul the bidding process and reject all the bids at any time prior to award of the contract without thereby incurring :-
 - any liability towards the bidder
 - any obligations to inform the bidder of the grounds for its actions.

9.3 Letter of Intent

A letter of intent will be issued to the successful bidder, who will have to inform the Executive Director of the National Computer Board within 7 days of his acceptance to the terms and conditions of the contract.

9.4 Award of Contract

A letter of award will be issued to the successful bidder upon acceptance by the latter of the terms and conditions of the contract.



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9.5 Local Taxes

The contract prices shall include all applicable taxes.

9.6 Bidder Representations

Each bidder by submitting a quote represents that:

- The bidder has read and understood this RFP (including all specifications and attachments) and that the quote is made in accordance therewith.
- The bidder is qualified to provide the services required under this RFP and, if awarded the contract, will do so in a professional, timely manner using the bidder best skill and attention.

9.7 Warranties

By signing the proposal, the successful bidder will be deemed to have represented that, its staff is knowledgeable about and experienced in performing the work required in this RFP, and warrants that it will use its best skill and attention, to provide work described in this RFP in a professional and timely manner.

National Computer Board may, in writing, require the successful bidder to remove from the work any employee, National Computer Board deems incompetent, careless or otherwise objectionable.

Annex 1 : Bill of Materials

Item	Quantity
Dual Processor Server	1
Microsoft ISA Proxy Software – Enterprise Edition – Two Processor Licenses	1
Web Content Filtering Software	1



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Annex II Technical Specifications of IT Equipment and Software

1 Specifications for One Server to be used as Proxy

Item	NCB Requirement	Bidder's Proposal
Make	Please specify	



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Model	Please specify	
Country of Origin	Please specify	
Number of Processors	2	
Processor Type	Min. 3.2 GHz, 800 Mhz 2MB L2 Intel Processor	
Graphics Card	ATI RADEON 7000M(Standard)	
Number of Memory Modules	2	
Memory	1 GB PC2-3200 ECC DDR2 RDIMM	
Controller	Integrated Single-Channel Ultra320 SCSI Controller	
Optical Device	8x Max DVD-ROM Ultrabay Slim Drive	
No. of Ethernet Cards	2	
Ethernet Cards	10/100/1000 Mbps Ethernet Cards	
System Management	Integrated System Management Processor (ISMP)	
No. of Power Supplies	2	
Power Supply	Redundant 586W 240V	



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Hard Disks Configuration	<ul style="list-style-type: none"> • Integrated Mirroring – 2 HDDs 73 GB SCSI for OS • Integrated Mirroring – 2 HDDs 73 GB SCSI • Additional Storage – 1 HDD 73 GB SCSI 	
Mounting Type	19 inch Standard Rack Mount	
OS Supported	Microsoft Windows 2003 Enterprise Edition	
Warranty	Min: 1 year	

2. Specifications for ISA Proxy Software

Item	NCB Requirement	Bidder's Proposal
ISA Proxy Software Enterprise Edition for Windows 2003	Two-processor licenses	

3. Specifications for Web Content Filtering Software

Item	NCB Requirement	Bidder's Proposal
Name	Please specify	
Description	Please specify	



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Platform	Microsoft ISA Proxy server Enterprise Edition	
Content Filtering	Automatic Update from well-known database. Please Specify Database	
Anti-spyware	Mandatory anti-spyware features. Please specify features.	
Anti-virus	Specify anti-virus features	
Logs	Full logs and audit trails required	
Network Scanning	Please specify network scanning features	
Licensing	Unlimited Users	
Other features	Please specify	

Bidder's details

Name : **Company seal**

Company :

Signature : **Date** :

Annex III : Financial Sheet

Item	Quantity	Unit Price (Rs)	VAT(Rs)	Total (Rs)
Server	1			
Microsoft ISA Proxy Server	1			
Web Content Filtering Software	1			
Installation, Configuration & Commissioning	Lot			



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are held firmly bound, jointly and in solido, unto the National Computer Board in the principal sum of Mauritian Rupees

..... for which payment well and truly to be made we bind ourselves firmly by these presents.

The condition of the above obligation being that should the said.....

..... .fulfil his/their obligations/s under an agreement entered into between the Executive Director, National Computer Board, and themselves and datedfor a fireproof safe for the Government Online Centre during the period ending and not incur cancellation of the agreement for any cause whatsoever then the above obligation to be null and void; otherwise to remain in full force and effect.

The validity of this guarantee expires on..... which is 150 days beyond <Date> the warranty of the equipment.

*

PRINCIPAL (Signature)



National Computer Board

*

SURETY

(Signature)

Port Louis this of

.....

*The following words should be inserted in the signatory's own handwriting:

“Good for the sum of