



**Supply, Installation, Configuration and
Commissioning of IT Equipment for four
ICT Resource Centres.**

Request for Proposal

RFP No. 27/0405

22 March 2005

National Computer Board

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1 Introduction

The National Computer Board is setting up four Regional ICT Resource Centres in Mauritius. Four regions have been identified for the setting up of the ICT Resource Centres namely, Goodlands, Rose Belle, Flacq and Chemin Grenier. This project is a nation-wide initiative to accelerate learning, improve ICT awareness and enhance the quality of life of the people.

Each ICT Resource Centre will occupy an estimated floor space of around 2,500 sq.ft. including around 400 sq.ft. for a Computer Lab. The resource centre will be equipped with basic amenities to provide a pleasant atmosphere for the public. Each ICT Resource Centre will consist of the following:

- A Documentation Centre where books and periodicals on ICT related topics will be displayed for students and IT professionals. Printing and scanning facilities will also be made available.
- Free Internet Access for the general public through five multimedia computers. Broadband Internet access will be via an ADSL connection. The computers in the Centre will be connected via a wireless LAN based on IEEE 802.11g. The ICT Resource Centre will also act as a hotspot, providing free Broadband Internet access to the public within a radius of 300-500 metres from the Centre. People could thus, use their own laptops or PCs within the specified range to obtain free access to the Internet.
- A Computer Lab capable of accommodating at most 20 persons for ICT Awareness and ICT Literacy programmes. The Computer Lab will be equipped with the latest technology including a Hot Spot with outdoor antenna for free Broadband Internet Access to the public;
- A Helpdesk to provide assistance and guidance to the public, students and businesses on ICT matters and career opportunities.

In this context, the National Computer Board is inviting bids for the supply, installation, configuration and commissioning of IT and Communication equipment for the four ICT Resource Centres.

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2 Instructions to Bidders

- 2.1 Bidders are requested to complete and submit the technical specification sheets as provided at Annex A for all the equipment to be supplied. The financial proposal template sheet at Annex B should be completed and submitted by bidders as part of their financial proposal. The terms of payment are specified at Annex C.
- 2.2 Bidders should also include as part of their proposals the relevant technical brochures for all the equipment proposed.
- 2.3 Bidders are also requested to quote separately for the maintenance of the equipment proposed. The successful bidder will be required to install, configure, test the equipment and design the networking infrastructure of the Resource Centre.
- 2.4 The technical proposal shall include the following information:
- a. Cover letter from bidder.
 - b. Bill of materials sheet as provided in Annex A.
 - c. Schematic Network Layout.
 - d. Technical specifications of all items as per format in Annex A.
 - e. A hard copy of the technical proposal and also a soft copy of technical proposal on CD/Diskette.
 - f. Relevant technical brochures on the proposed IT equipment and software.
 - g. All pages of the technical and financial proposal must be signed.
 - h. Bid Security as per Clause 2.9 in the RFP document.
- 2.5 The financial proposal shall include the following information:
- a. All prices must be in Mauritian rupees and must be inclusive of all taxes.
 - b. All pages of the financial proposal must be signed.
 - c. Financial Proposal as per format at Annex B.
- 2.6 Technical and financial proposal should be submitted in two separate sealed envelopes clearly marked “TECHNICAL PROPOSAL” and “FINANCIAL PROPOSAL” respectively

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on the top left-hand corner and addressed to The Executive Director, National Computer Board, 7th Floor, Stratton Court, La Poudriere Street, Port Louis. The following reference must be quoted on both envelopes, "Ref: RFP No. 27/0405". The deadline for submission of proposals is Friday 8th April 2005 at 1500 hrs.

2.7 Proposals should valid for 120 days beyond the closing date of the tender.

2.8 Failure by bidders to submit all information in their proposal as per sections 2.1, 2.2, 2.3, 2.4, 2.5, 2.6 and 2.7 above shall result in their proposal being rejected.

2.9 Bid Security

2.9.1 The Bidder shall furnish, as part of its technical proposal, an original bid security in the amount of Mauritian Rupees (Rs) 300,000.

2.9.2 The Bid Security shall be in the form of a tender bond or bank guarantee in the name of National Computer Board issued by a local commercial bank and valid for 150 days beyond the closing date of the RFP.

2.9.3 The Bid Security must be submitted in the technical proposal envelope.

2.9.4 Any proposal not secured in accordance with paragraphs 2.9.1, 2.9.2 and 2.9.3 shall be rejected by the National Computer Board.

2.9.5 The Bid Security provided by the Bidder whose proposal is accepted shall be repaid or discharged when the Performance Security has been duly entered into and executed.

2.9.6 Bid Security Forfeiture:

The bid security may be forfeited:

- if a bidder withdraws its bid during the period of validity of his proposal as specified by the bidder in his proposal; or

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- in the case of a successful bidder, where the bidder fails:
 - i) to sign the contract or
 - ii) to furnish performance security in accordance with Clause 2.10 in the RFP document.

2.10 Performance Security

Within 10 days of the receipt of the award notice from the NCB, the successful bidder shall furnish the performance security representing **20% of the total value of the contract**, as per the Performance Security Form provided in (Annex D). The performance security will remain valid for two months beyond the warranty period, and shall be denominated in Mauritian rupees in the form of Banker's cheque or bank guarantee from a reputable commercial bank operating in Mauritius.

Failure of the successful bidder to comply with the requirements shall constitute sufficient grounds for annulment of the award and forfeiture of the bid security, in which event the NCB may make the award to the next best bidder or call for new bids.

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3 Scope of work

The bidder is expected to supply, install, configure and commission the following equipment. The table below shows an indicative bill of materials for each Regional ICT Resource Centre and for the four Regional ICT Resource Centres (RIRC).

Item	Quantity for 1 RIRC	Quantity for 4 RIRC
Desktop PCs – Config 1	26	104
Config 2	1	4
Server	1	4
Desktop Laser Printers	2	8
Scanner	1	4
UPS	1	4
Switch	1	4
Router	1	4
Wireless Access Point for LAN	1	4
Wireless Bridge +Antenna	1	4
Software		
➤ Windows 2003 Server + Client Access Licenses	1 Server + 26 Client	4 Servers + 104 Client
➤ Anti-virus software	1 Server + 26 PCs	4 Servers + 104 PCs
➤ MS Office 2003 Standard	Licenses for 26 PCs	Licenses for 104 PCs
Cabling and accessories	Lot	Lot
Data Cabinets and racks for switches and routers	1	4

1. The successful bidder will be required to install, configure, test the equipment and design the networking infrastructure of the Resource Centres.
2. Network access will be wireless throughout the network. The network for Public Access will consist of 5 computers per ICT resource centre while for Training and Staff, there will be 22 computers per ICT resource centre.
3. The Wireless Access Point with Antenna will act as a hotspot where roaming public users within a radius of 300-500 meters can have access to internet facilities provided by the Resource Centre. The Wireless Access Point for the

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LAN will be the access point for Public Internet Access in the premises of the Resource Centres.

4. Bidders are requested to provide a Schematic Network Layout in their Technical proposal.
5. Bidders are informed that the Server will be the Primary Domain Controller and used as a File and Print Server.
6. The following table shows the profiles of users and the type of connectivity and access that will be provided for each Resource Centre:

	Public	Training	Staff
Connectivity	<i>Wireless</i>	<i>Wireless</i>	<i>Wireless</i>
File Server Access	<i>No</i>	<i>Yes</i>	<i>Yes</i>
Internet Access	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>
Number of Pcs	<i>5</i>	<i>20</i>	<i>2</i>

7. **Bidders are informed that they will have to deliver all equipment at the respective Regional ICT Resource Centres.** Bidders are requested to liaise with the NCB for the delivery date and time. Delivery should be between 4 and 6 weeks after confirmation of order.

Bidders are informed that delivery will be in two stages. Stage 1 will consist of delivery of all equipment to the ICT Resource Centre in Goodlands and Rose Belle. Stage 2 will consist of delivery of all equipment for the two additional resource centres. Bidders should take into consideration that delivery Stage 2 is expected to be required in 2006, and they should quote accordingly.

8. Bidders will be expected to carry out all electrical works if required.
9. Bidders are informed that a separate tender will be launched for Internet Access to the ICT Resource Centres. Consequently the selected bidder for the Supply,

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Installation, Configuration and Commissioning of IT Equipment will be required to liaise with the selected bidder for the Supply of Internet Access.

10. The National Computer Board reserves the right:

- (a) To accept or reject any bid,**
 - (b) To split the tender,**
 - (c) To scatter the delivery of the IT equipment**
 - (d) Not to order all items,**
 - (e) To annul the RFP process and reject all bids,**
- at any point of time, prior to the award of contract, without thereby incurring (i) any liability to any bidder (ii) any obligation to inform the bidder, about the grounds of such action.**

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4 Annex A – Bill of Materials and Technical Specifications

I. Bill of materials

Item	Quantity requested	Quantity Proposed (please fill in information)
1. Desktop PCs – Config 1 see note 1	104	
Config 2	4	
2.Server	4	
3.Desktop Laser Printers	8	
4.Scanner	4	
5.UPS	4	
6.Switch	4	
7.Router with ADSL support	4	
8.Wireless Access Point for LAN	4	
9.Wireless Bridge with Antenna	4	
10. Software see note 1		
➤ Windows 2003 Client Access Licences	104	
➤ Windows 2003 Server Licences	4	
➤ Anti-virus software	104	
➤ MS Office 2003 Standard	104	
➤ Linux Operating System	4	
11. Data Cabinets and racks for switches and routers	4	
12. Other (Please specify)		

Note 1:

Bidders will be required to provide 1 desktop and one software for each ICT Resource Centre to be used by people with physical disabilities such as vision and hearing.

Bidder's details

Name : Company seal:

Company :

Signature : Date :

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II. Specifications for Desktops with config 1- (104 units)

<i>Technical Specifications</i>	<i>Requested</i>	<i>Proposed (Please fill in information for all items)</i>
Mandatory		
Make & Model	Please Specify	
Country of origin	Please Specify	
Processor	At least Pentium IV 2.8 GHz or equivalent	
Memory	Min 384 MB	
Hard disk	Min 40 GB	
Floppy drive	3.5 inch 1.44 MB	
CD-ROM drive	40x speed or better	
HDD controller	IDE or better	
Graphics card	Specify details	
AGP	Yes	
Video RAM	Min. 32 MB	
Ports	1 serial/1 parallel/1 mouse/ 2 USB	
Monitor	15 " SVGA Monitor	
Keyboard	101/102 US style Qwerty	
Microsoft compatible mouse	Yes	
Mouse pad	Yes	
Network Interface Card	Wireless NIC Supporting 802.11g protocols with device driver for XP Professional.	
Multimedia		
Sound Card	Yes	
Speakers	Yes	
Headphones	Yes	
Operating System	Microsoft Windows XP Professional with latest service pack	
Documentation language	English	
Certificate of authenticity of software	Yes	
Other features		
Optional: (Please specify)		
Warranty period	Min. 1 Year	

Bidder's details

Name : Company seal

Company :

Signature : Date :

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III. Specifications for Desktops with config 2- (4 units)

<i>Technical Specifications</i>	<i>Requested</i>	<i>Proposed (Please fill in information for all items)</i>
Mandatory		
Make & Model	Please Specify	
Country of origin	Please Specify	
Processor	At least Pentium IV 2.8 GHz or equivalent	
Bus Architecture and bandwidth	Please Specify	
Number of PCI Slots	Minimum 2	
Memory	Min 384 MB	
Hard disk	Min 40 GB	
Floppy drive	3.5 inch 1.44 MB	
CD-ROM drive	40x speed or better	
HDD controller	Please specify	
Graphics card	Specify details	
AGP	Yes	
Video RAM	Min. 32 MB	
Ports	1 serial/1 parallel/1 mouse/ 2 USB	
Monitor	15 " SVGA Monitor	
Keyboard	101/102 US style Qwerty	
Microsoft compatible mouse	Yes	
Mouse pad	Yes	
Network Interface Card	Wireless NIC Supporting 802.11g protocols with device driver for XP Professional.	
Multimedia		
Sound Card	Yes	
Speakers	Yes	
Headphones	Yes	
Operating System	Linux-based operating System	
Documentation language	English	
Certificate of authenticity of software	Yes	
Other features		
Warranty period	Min. 1 Year	

Bidder's details

Name : Company seal
 Company :
 Signature : Date :

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IV. Specifications for Server (4 units)

<i>Technical Specifications</i>	<i>Requested</i>	<i>Proposed (Please fill in information for all items)</i>
Mandatory		
Make & Model	Please Specify	
Country of origin	Please Specify	
Processor	At least Pentium IV 3.0 GHz or equivalent	
Memory	Minimum 1 GB	
Max RAM	Should support up to 4 GB RAM	
Hard disk	Two 80 GB or better	
Tape Drive(internal)	DDS4	
Floppy drive	Yes	
CD-ROM drive	40 x or better	
HDD controller	Serial ATA	
Graphics card		
AGP	Yes	
Video RAM	Min 32MB	
Ports	1 serial/1 parallel/1 mouse/ 2 USB	
Monitor	Min 15' or better	
Keyboard	101/102 US Qwerty style	
Microsoft compatible mouse	Yes	
Mouse pad	Yes	
Network Interface Card	Wireless NIC Supporting 802.11g protocols with device driver for Windows 2003 Server	
Multimedia		
Sound Card	Please Specify	
Speakers	Please Specify	
Headphones	Yes	
Operating System	Microsoft Windows 2003 Server with latest service pack	
Documentation language	English	
Certificate of authenticity of software	Yes	
Other features	Please Specify	
Optional: (Please specify)		
Warranty period	Min 1 Year	

Bidder's details

Name :..... Company seal

Company :.....

Signature : Date :

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V. Specifications for Uninterruptible Power Supply - (4 units)

<i>Technical Specifications</i>	<i>Requested</i>	<i>Proposed (Please fill in information for all items)</i>
Make	Please Specify	
Model	Please Specify	
Type	True Online	
Country of Origin	Please Specify	
Power Rating	Min 3 KVA	
Battery		
Backup Time		
- Full Load	Min 10 mins	
- Half Load	Min 20 mins	
Charge Time	Max 6 hrs	
Number of serial ports	Min 2	
Surge Suppression	Yes	
Automatic Shutdown Feature	Yes	
Interface (cables to be provided)	Yes	
Management Software	Compatible with windows 2003 Server	
Power cables for connecting equipment	At least 6 such cables should be provided	
Other features (Please specify)		
Warranty Period	Minimum 1 Year	

Bidders are informed that the Server and networking equipment such as switches, routers and wireless access points will be connected to the UPS.

Bidder's details

Name : Company seal

Company :

Signature : Date :

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VI. Specifications for Desktop Laser Printers (8 units)

<i>Technical Specifications</i>	<i>Requested</i>	<i>Proposed (Please fill in information for all items)</i>
Make	Please Specify	
Model	Please Specify	
Country of Origin	Please Specify	
Type	Laser	
Print speed in black at best quality	10 ppm or better	
Resolution in black	1200 dpi or better	
Memory	Please specify	
Media type	Paper, labels, transparencies. Please specify any other.	
Media size	Please specify	
Paper Tray	Min 1	
Print Languages	Please specify	
Typefaces	Please specify	
Platform supported	Windows 95, 98, NT 4.x, XP, 2000, ME and MS-DOS Specify any other supported platform.	
Dimensions (WxDxH)	Please specify	
Weight	Please specify	
Please specify any other available options		
WARRANTY PERIOD	Minimum 1 Year	

Bidder's details

Name : Company seal

Company :

Signature : Date :

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VII. Specifications for Scanner - (4 units)

<i>Technical Specifications</i>	<i>Requested</i>	<i>Proposed (Please fill in information for all items)</i>
Make	Please Specify	
Model	Please Specify	
Type	Flat-bed	
Interface	USB 2.0	
Country of Origin	Please Specify	
Optical Resolution	Min 4800 dpi	
Resolution	Min 2400*2400	
Max Colour Depth	Min 48 bit-colour	
Scan Element Type	CCD	
Input Type	Color	
Scaling	10%-2000% minimum range	
Preview Speed	Max 10 seconds	
Operating System	Windows, Linux compatible	
Width(cm)	Please Specify	
Length(cm)	Please Specify	
Depth(cm)	Please Specify	
Supported Media Type	Please Specify	
Please specify any other available options		
Warranty	Min 1 year	

Bidder's details

Name : Company seal

Company :

Signature : Date :

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VIII. Specifications for Switch (4 units)

FEATURES	REQUIREMENTS	PROPOSED
Make	Please Specify	
Model	Please Specify	
Country of Origin	Please Specify	
Switch type	Layer 2 Switch	
Number of 10/100 dual Ethernet ports	Min 24 RJ-45 auto sensing and auto configuring	
Memory	Min: 16 MB	
LAN Standards	IEEE 802.1d Spanning Tree Bridge, IEEE 802.1Q Virtual LANs (VLAN), IEEE 802.3 CSMA/CD or Ethernet, IEEE 802.3u 100 Mbps (Fast Ethernet)	
Management Protocols	SNMP	
Manageable Device	Please Specify	
Possibility of cascading 2 switches	Yes	
Form Factor	Standard Rack mounted	
LED Indicators	Please Specify	

Bidder's details

Name : **Company seal**

Company : **Date:**

Signature : **Date** :

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IX. Specifications for Router (4 units)

FEATURES	REQUIREMENTS	PROPOSED
Make	Please Specify	
Model	Please Specify	
Country of Origin	Please Specify	
Connectivity	Wired	
Built-in Interfaces	Please Specify	
LAN Interfaces	Min 2 10/ 100 Base-T	
WAN Interfaces	Min: ADSL, Frame Relay, ISDN	
Additional Interfaces	Please Specify	
Console Port	Please Specify	
Standards	IEEE 802.3, IEEE 802.3u Ethernet, DSL, IDSL, ADSL, HDSL, SDSL, VDSL	
Protocols	Please Specify	
Management Protocols	Please Specify	
Security features	URL Content Filtering	
VPN Encryption	Min DES	
Installed RAM	Min 96 MB	
Installed Flash Memory	Min 64 MB	

Bidder's details

Name :..... **Company seal**

Company :.....

Signature : **Date** :

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X. Specifications for Wireless Access Bridge with Antenna (4 units)

FEATURES	REQUIREMENTS	PROPOSED
Make	Please Specify	
Model	Please Specify	
Country of Origin	Please Specify	
Standard	Ethernet 802.3, Fast Ethernet 802.3u, 802.11b, 802.11g	
Mode of operation	Outdoor Access Point/Bridge	
Security	WEP enabled	
WIFI Encryption Standards	WI-FI Protected Access(WPA)	
Encryption	Please Specify(bits)	
802.11b/g Indoor Range	Please Specify	
802.11b/g Outdoor Range	Min 300 m	
802.11b Output power	Please Specify	
802.11g Output power	Please Specify	
No of 10/100 ports	Min 1	
Console Port	Please Specify	
Antenna type	External	
Antenna Specification	High gain mast mount	
Antenna Signal Range	Omni-directional	
Antenna Gain	2.4 GHZ, Min 9DBi	
Antenna cord	Yes	
Antenna mount kit	Yes	
Remote Management Protocols	Web-based	
Media Access Control	CSMA/CD or CSMA/CA	
Additional Features	Please Specify	
Warranty	Min 1 year	

Bidder's details

Name : **Company seal**

Company :

Signature : **Date** :

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XI. Specifications for Wireless Access Point for WLAN (4 units)

FEATURES	REQUIREMENTS	PROPOSED
Make	Please Specify	
Model	Please Specify	
Country of Origin	Please Specify	
Standard	Ethernet 802.3, Fast Ethernet 802.3u, 802.11b, 802.11g	
Mode of operation	Wireless Access Point	
Security	WEP enabled, VPN pass through and MAC Address Filtering	
Encryption	Please Specify(bits)	
802.11b/g Indoor Range	Min 100 metres	
802.11b/g Outdoor Range	Please Specify	
802.11b Output power	Please Specify	
802.11g Output power	Please Specify	
No of clients supported	Minimum 30	
No of 10/100 ports	Min 1	
Console Port	RJ-45	
Antenna Included	External/Detachable/Built in (Please Specify)	
Remote Management Protocols	Web-Based	
Media Access Control	CSMA/CD or CSMA/CA	
Additional Features	Please Specify	
Warranty	Min 1 year	

Bidder's details

Name :..... **Company seal**

Company :.....

Signature : **Date** :

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XII. Specification for Antivirus

5 Technical Specifications	Requested	Proposed (Please fill in information for all items)
Manufacturer	Please Specify	
Security suite name	Please specify	
Scanning engine	Please specify	
Version	Please Specify	
Date of release	Please specify	
Country of origin	Please Specify	
Centralised anti-virus management	Yes	
Automatic-updates	Yes	
Incremental update to workstations	Yes	
Outbreak notification alerts to administrators	Yes	
Virus-real time scanner	Yes	
Additional Features:		
Firewall engine	Yes	
Pop-up blocker	Yes	
Anti-spyware	Yes	
Prevents network viruses	Yes	
Other features	Please specify	
Subscription for regular updates	Subscription period: Min: 2 years (Please specify frequency of updates)	
Number of server licenses	4	
Number of windows clients licenses	104	
Warranty and Support	Please Specify	

Bidder's details

Name : Company seal

Company :

Signature : Date :

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5. Annex B – Format For Financial Proposal

Item	Quantity requested	Unit Price	VAT	Total(Rs)
Desktop PCs – Config 1	104			
Config 2	4			
Desktop Laser Printers	8			
Scanner	4			
UPS	4			
Switch	4			
Router	4			
Wireless Base Station for LAN	4			
Wireless Base Station +Antenna	4			
Cabling				
Software				
➤ MS Office 2003 Licenses	104			
➤ Windows 2003 Client Access Licenses	104			
➤ Windows 2003 Server Licences	4			
➤ Anti-virus software	104			
Other Accessories				

Installation & Commissioning: _____

Other Labour Charges : _____

Validity: _____

Delivery: _____

Bidder's details

Name :..... **Company seal**

Company :.....

Signature : **Date** :

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Maintenance charges (5 years)

Item	Cost of maintenance (Rs)				
	Year 1	Year 2	Year 3	Year 4	Year 5
104 Desktop PCs with Config 1					
4 Desktop PCs with Config 2					
8 Desktop Laser printers					
4 Scanners					
4 UPS					
4 Switches					
4 Routers					
4 Wireless Access Bridge with Antenna					
4 Wireless Access Points for LAN					
Yearly Total					

Total yearly maintenance cost: _____

Warranty Details

Item	Details of Warranty Cover				
	Year 1	Year 2	Year 3	Year 4	Year 5
104 Desktop PCs with Config 1					
4 Desktop PC with Config 2					
8 Desktop Laser Printers					
4 Scanners					
4 UPS					
4 Switches					
4 Routers					
4 Wireless Access Bridges with Antenna					
4 Wireless Access Point for LAN					

Notes:

- a. Specify annual maintenance charge and attach a specimen of maintenance contract (renewable yearly).
- b. Also specify warranty period and what is covered under the warranty (labour, spare parts, etc..).

Bidder's details

Name :..... **Company seal**

Company :.....

Signature : **Date** :

6 Annex C - Terms of payment

The terms of payment will be as follows:

Stage 1 :

20 % on confirmation of order

50 % on installation and successful commissioning of all equipment

30 % on successful operation for a period of 3 months.

Stage 2 :

20 % on confirmation of order

50 % on installation and successful commissioning of all equipment

30 % on successful operation for a period of 3 months.

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7 Annex D: PERFORMANCE SECURITY FORM

KNOW ALL MEN BY THE PRESENTS THAT WE:

1. -----
PRINCIPAL
2. -----
(Full name & address in block letters) SURETY

are held firmly bound, jointly and in solido, unto the National Computer Board in the principal sum of Mauritian Rupees
..... for which payment well and truly to be made we bind ourselves firmly by these presents.

The condition of the above obligation being that should the said.....
.....fulfi
l his/their obligations/s under an agreement entered into between the Executive Director, National Computer Board, and themselves and datedin respect of the supply of
.....to the National Computer Board, Mauritius during the period ending and not incur cancellation of the agreement for any cause whatsoever then the above obligation to be null and void; otherwise to remain in full force and effect.

The validity of this guarantee expires on.....
which is two months beyond the warranty period.

*

PRINCIPAL (Signature)

*

SURETY (Signature)

Port Louis this of
.....

*The following words should be inserted in the signatory's own handwriting:
"Good for the sum of Mauritian Rupees"