

National Library

Scheme of Service

Post: Binder

Salary: Rs6,275 x 150 – 7,325 x 175 – 8,200 x 200 – 9,000 x 250 – 10,000 x 300 – 10,300 (NL 3)

Qualifications:

A. A Cambridge School Certificate or Passes obtained on one certificate at the General Certificate of Education “Ordinary level” either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

B. The National Trade Certificate (Level 3) in Printing issued by the Mauritius Examinations Syndicate and the Industrial Vocational Training Board.

OR

Equivalent qualifications to “A and B” above acceptable to the National Library Board.

Experience in bookbinding work will be an advantage

Duties:

1. To do strong, case, flush and from-quarter-to-full binding as well as gilding, folding, punching, trimming, stitching and collating.
2. To operate light industrial equipment found in the bindery.
3. To make book cases for hardbound books.
4. To perform such cognate duties as may be assigned.