



National Computer Board

Do's

- ✓ If you send e-mail messages to a large number of addresses, use the BCC-field (Blind Carbon Copy). In this way the addresses are not visible to others.
- ✓ Encrypt your e-mail using an encryption program, if you want to be sure that only the addressee gets to know the content.
- ✓ Report any spamming activity by complaining to the spammer's ISP and get him disconnected.

Don'ts

- * Don't buy, don't reply! Never react to spam, do not buy any product or service advertised and do not try to "unsubscribe" from the list! Purchases reward only the spammer and contribute to the business-case of spamming. Unsubscribing serves only to confirm to the spammer that your email address is still valid. It will consequently appear on more lists and databases.
- * Do not react to false virus reports (also named hoax). These reports encourage you to take measures against a so-called virus. In reality there is no virus, but you will cause damage to your computer. Often you are being asked to send the virus report to as many people as possible. In this way the hoax is being spread like a chain letter, resulting in more damage and inconvenience to more people.
- * Be careful when revealing your contact information on the Internet, like your e-mail address or telephone number. Consider who you are revealing it to and who might have access to it thereafter.
- * Be cautious in giving away confidential information via e-mail or Internet, like your bank account number, PIN code, password or login data. Always think twice, consider if it is necessary and check whether the party on the other end is really who he claims to be.

Key Tips for Users

- *Protect your computer*
Spam is a growing source of computer viruses. It is critical that you protect your computer from virus-carrying messages. Install and regularly update antivirus and anti-spam software. If you don't have the extra protection of a firewall, get it.
- *Protect your email address*
Reserve one email for your trusted personal and business contacts. Create a separate, expendable email address for other online uses.
- *Protect your Identity*
Don't try, don't buy and don't reply to spam. Just delete it. It's a great way to prevent receiving more spam in the future. Configure your email client (e.g. Outlook) so as to block incoming mail from spammers.



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For more information and questions about spam you can contact us at:

National Computer Board
7th Floor, Stratton Court
Poudriere St, Port Louis, Mauritius
Tel: (230) 210 5520, Fax: (230) 212 4240
NCB Website: <http://www.ncb.mu>
Anti-Spam Website : [http:// www.ncb.mu/anti-spam](http://www.ncb.mu/anti-spam)
Email: contact@ncb.mu

Anti-Spam Initiative

For more details please visit the website:
<http://www.ncb.mu/anti-spam>